



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution	SHRI SHIVAJI EDUCATION SOCIETY AMRAVATI'S ARTS AND COMMERCE MAHAVIDYALAYA JARUD
Name of the head of the Institution	Dr. S. M. Jadhao
Designation	Principal (in-charge)
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	07229246032
Mobile no.	9158701987
Registered Email	accjarud@gmail.com
Alternate Email	kshivajim@gmail.com
Address	near bus stand Jarud tq warud dist Amravati
City/Town	Jarud
State/UT	Maharashtra

Pincode	444908																		
2. Institutional Status																			
Affiliated / Constituent	Affiliated																		
Type of Institution	Co-education																		
Location	Rural																		
Financial Status	Self financed and grant-in-aid																		
Name of the IQAC co-ordinator/Director	Mr. S.M. Kanfode																		
Phone no/Alternate Phone no.	07229246032																		
Mobile no.	9422949653																		
Registered Email	kshivajim@gmail.com																		
Alternate Email	accjarud@gmail.com																		
3. Website Address																			
Web-link of the AQAR: (Previous Academic Year)	https://artscollegejarud.org/pdf/AOAR_2017-18.pdf																		
4. Whether Academic Calendar prepared during the year	Yes																		
if yes,whether it is uploaded in the institutional website: Weblink :	https://artscollegejarud.org/pdf/Academic%20Calendar_2019_20.pdf																		
5. Accrediation Details																			
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>2</td> <td>B</td> <td>2.02</td> <td>2015</td> <td>01-May-2015</td> <td>30-Apr-2020</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	2	B	2.02	2015	01-May-2015	30-Apr-2020
Cycle	Grade	CGPA	Year of Accrediation	Validity															
				Period From	Period To														
2	B	2.02	2015	01-May-2015	30-Apr-2020														
6. Date of Establishment of IQAC	10-Aug-2005																		
7. Internal Quality Assurance System																			
Quality initiatives by IQAC during the year for promoting quality culture																			
Item /Title of the quality initiative by	Date & Duration		Number of participants/ beneficiaries																

IQAC		
Regular meeting of Internal Quality Assurance Cell (IQAC)	20-Aug-2019 01	10
Regular meeting of Internal Quality Assurance Cell (IQAC)	13-Jan-2020 01	10
View File		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
View File				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

IQAC had requested and demanded the extension of infrastructure for the betterment of the increasing strength of students.

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
5) To increase involvement of local	5) Renowned persons having substantial

institution and communities in college activities	contribution in their respective fields are invited to have communication with the students and also to set a role model before them. The NSS unit of the college plays a vital role in having report between the institution and the society. The projects done by the volunteers in the adjoining villages are upheld and praised by the locals .
4) To organize Programmes of public awareness regarding national and social issues	4) The programmers of national and public interest are organized to make masses aware. Some of them are voters registration and awareness, pulse polio vaccination, rallies regarding health and hygiene cleanliness, female foeticide, women empowerment, tree plantation and the like
3) To inspire teachers to increase the number of curricular and co-curricular activities	3) The teachers organized a good number of curricular and co-curricular activities including the classroom activities activities of seminars, group discussion, unit tests, in Guise of a Teacher, establishment and inauguration of language and subject association
2) To prepare and send proposals to concerned authorities	2) Sending proposals regarding introduction of new courses and infrastructure is a continuous process so proposals regarding the same are submitted
1) To prepare for the third cycle of NAAC.	1) The preparation for the third cycle of NAAC is being done with utmost sincerity keeping in mind all the criterias having special emphasis on 4 th criterion
View File	

14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	14-Mar-2019
17. Does the Institution have Management Information System ?	Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

All the activities organized on the campus are held keeping in mind the vision, mission and goals mentioned in the prospectus. The leadership plays a Key role in building the organizational setup, work culture, setting values and democratic decision making process. It also does arrangements to coordinate the academic and administrative planning and gives special attention to the execution and implementation as per annual calendar executive body of the management, local Governing body (CDC) and the Principal, along with the IQAC leads the institution with cordial relationship among different stakeholders. Under the leadership of the management, keeping in view the vision, mission and goals, the principal chalks out the developmental strategy of the institution of academic and administrative units. With the help of IQAC, heads of the departments, academic and administrative staff, the Principal sets the objectives and schedule of implementation. The action plan is prepared in tune with the academic calendar of the SGBAU, Amravati, keeping in mind expectations, guidelines and core values of NAAC. Various committees are setup for planning and improvement of the achievements to ensure quality improvement. Regular meetings of executive council, local management committee (CDC), council of heads, general meetings of staff and non teaching staff are organized. The following is the management hierarchy

- 1) President
- 2) Executive council
- 3) College development committee
- 4) Principal
- 5.1) IQAC
- 5.2) Extension activities committee
- 5.3) Support staff
- 5.1) IQAC (Academic section)
 - 5.1.1) HOD
 - 5.1.2) Librarian,
 - 5.1.3) director of physical education,
 - 5.1.1) H.O.D.'s
1. Associate professor
2. Assistant professor
3. Attendant
- 5.1 IQAC (Administrative section)
 1. Head clerk
 2. Senior clerk
 3. Junior clerk
 4. Class IV staff.
- Library staff
 1. Librarian
 2. Library attendant.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

1.1.1 The academic calendar is the schedule by which the activities on the campus are organized. The academic calendar of the institution is prepared in tune with the calendar of the affiliated university. The meeting of the college council is held in the beginning of the college council is held in the beginning of the session to discuss action plan and the method of implication. Suggestions of the faculties are taken into consideration and the delivery of the curricular ensuring effective implementation. After having identified advance and slow learners remedial classes are arranged for them. Advance learners have been given special tips whereas the slow learners have been given the task of going through the unit test. The use of teaching aids and ICT tools ensures effective and easy understanding of the course contents. It also establishes better communication between the students and the teachers. The Principal conducts the meeting with the council of heads and approves the academic activities to be conducted during the session in college council meeting. All the heads of the departments conducts departmental meetings to discuss regarding distribution of syllabi, work load and various activities to be conducted among the staff. The time table committee prepares the time table and allots the number of periods to individuals according to the work load. All the faculties mention academic diaries and attendance books of the students, annual teaching plan is also prepared. Continuous evaluation of the students is done by conducting unit tests, group discussions, seminars, home assignments etc. The syllabus of all subjects is prescribed by the University and the feedback of the units completed is discussed in the departmental meetings. The contents and introduction of the units are discussed in the classroom. The bare idea of the unit is given in advance and the availability of the study material in the library is emphasized. The annual teaching plan and personal time table of the individual teacher is incorporated in the academic diary. • Independent periods for theory, practical and tutorial are allotted and execution is recorded in the academic diary. • The academic diary is updated daily, checked and signed duty by the head of the dept. and head of the institution. • The results of various tests and classroom activities are declared and reported to the principal. The report regarding teaching, learning and evaluation is submitted to the authority for analysis and to take corrective measures. The slow and advance learners are identified. Teachers are advised to conduct remedial classes for slow learners and pay special attention to the advance learners. Faculties are encouraged to use teaching aids and ICT tools available for effective and better understanding of the contents and also directed to increase contact time span between the teacher and the taught.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the

affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

Certificate	Diploma Course
No Data Entered/Not Applicable !!!	

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		
No file uploaded.		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained
<p>To seek feedback from the stakeholders i.e. the students, the faculties, the parents and the alumni, the institution has constituted the Feedback committee. Separate questionnaire for each stakeholder is prepared. Ten samples from each category are culled out and analyzed. It give specific problems and the areas having Scope of improvement as for as academic, administrative and infrastructural aspects of the institution are concerned. • The questionnaire is prepared having different questions followed by the observation. These questions cover curricular, performance of facilities provided. • Feedback from students is of almost importance for, their participation in the process of internal and external quality enhancement is to be regarded as the role of key importance. Besides they are called as the best judges of the activities taking place around them on the campus and off the campus. Hence, their feedback is to be taken with seriousness. • Feedback is obtained from the parents about the academic and overall performance of their words and inviting suggestions for the imprudent. • Feedback sought from faculties helps in understanding the difficulties in academic pursuit. • Feedback from alumni helps in the projects of development and improving bond between them and the institution. • The feedback committee collects ten samples from each class and category having versatile socio-economic and cultural background. These samples are chosen with</p>

utmost care covering different strata of the society. • The questionnaires, neatly filled in are collected, scrutinized and data is furnished and analyzed. • The format of questionnaire is in the form of multiple choice questions to have quick, clear-cut and comprehensive understanding of the questions to the stakeholders of the rural catchment area. • The stakeholders, especially students, have the right to receive quality education, means and infrastructural facilities. • A teacher is a second imp. Component in the process of teaching and learning who plays the role of a friend, philosopher and guide, and strives for multi dimensional development of the personality of the students along with academic development. • The process helps us in assessing the performance of teachers, the scope of development of infrastructure, steps of development of infrastructure, steps to be taken in future having aim of establishing the institution as one of the premier institutions.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Nil	560	198	198
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	198	Nil	8	Nil	8

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
8	3	3	3	Nil	3
No file uploaded.					
No file uploaded.					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

There is students mentoring system practiced in the institution which ensures a bond between the mentor and the mentee. The teacher who is expected to play the role of a friend, philosopher and guide can well read the minds and expectations of his students. The students openly and freely can share their problems including social and financial. This ensures conducive atmosphere to peruse academic objectives. Care has been taken to provide academic and monetary help as per requirement. The staff members contribute substantially in the Students Welfare Fund. The poor and needy students are given assistance through it. The helping hand given in the initial stage of learning can change the academic course in the lives of students. The same can be proved as the help having million dollar worth. • At the time of admission, the teacher counsels regarding the choice of the

subjects and subject combinations. • He also guides the students regarding fee structure and the scholarships available. • The difficulties faced by the students in getting text books and study material is sorted out with the help of Library. • He helps and encourages them to participate actively in co curricular and extracurricular activities by joining NSS, Sports and different committees. • The heterogonous structure of the class poses the first challenge. As the students belong to the different socio-economic and cultural background, their responses are different. • The teacher identifies the slow learners by conducting assessment activities and engages extra periods and extra guidance for them. He tries to keep their morale high and to keep intact their confidence and tries to make their performance better and up to the mark. • While having identified the advance learners, the teacher pays special attention to them with the expectation of getting rank in the list of students having outstanding performance. The students are encouraged to participate in the activities of national and social interests such as tree plantation, registration of new voters, voters awareness programme, cleanliness drive, women empowerment, women feticide etc. • Gender sensitization and environmental awareness programmes are organized to make them aware of their role in the making of happy and healthy society. The paper of Environmental studies is made mandatory for all the second year student. • The students are provided special coaching for competitive examinations like MPSC, UPSC, NET, SET etc. • They are also encouraged to participate in various intercollegiate and university level competitions to show off their latent talent along with games and sports. • The mentor points out the specific skills and the shortcomings of the individual students and tries either to carve them out or to compensate them. • A mentor leaves no stone unturned in the making of responsible citizen out of a village guy by helping him by all possible means at his disposal. • He arranges teaching aids, practical demonstrations, field visits, excursion tours etc. • Additional facilities like book bank, students Aid fund are preferably meant for them. • Financial support through scholarships,

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
198	8	1:25

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
12	8	4	Nil	4

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
No file uploaded.			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	B.A.	[2nd Session - 2019-20] Starts 21st Nov. 2019 [summer vacation - 27 April 2020 to June 2020	25/04/2020	25/11/2020

BA	B.A.	[1st Session - 2019-20] starts from 10th June 2019 [winter vacation- 24 October 2019 to 20 November 2019]	23/10/2019	20/01/2020
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No file uploaded.

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The institution tries to the best of its ability for the all round development of the students. Continuous internal evaluation system is implemented at the institutional level. This is done to evaluate the students' academic performance as well as their performance in extracurricular activities. • The schedule of unit tests is declared in the academic calendar in advance. • The students are informed about the pattern and distribution of marks. • Maximum formative and summative methods are used during examination roll nos. are put on desks, maintenance of records, internal audit etc. • Feedback regarding tests is taken in classroom discussion. • Transparency is maintained while evaluating assignments and answer books. • Counseling of students is done to avoid absenteeism in the classroom and in examination as well. • The important issues regarding examination are discussed in the parent teachers meet. • Redressal of students' grievances are addressed sympathetically and promptly. Their suggestions are welcomed and implemented preferably. The evaluation of extracurricular activities and sports are free and just. The teachers try to bring out their hidden talents and encourage them to persevere. They are also encouraged to participate in inter-collegiate and University level competitions like Shivotsav and youth festival.

2.5.3 – Academic calendar prepared and adhered to for conduct of Examination and other related matters (250 words)

The institution prepares an academic calendar in tune with the academic calendar of Sant Gadge Baba Amravati University, Amravati. The academic and other activities on the campus and off the campus are carried out as per the academic calendar. This ensures the right direction to the institution in pursuing goals and objectives already set. The academic calendar is displayed in the beginning of the academic session to all the stakeholders. It includes the number of teaching days, internal examination days, national holidays and holidays declared by the University, University examination days, college tests, etc. Days allotted for the annual social gathering and celebration of birth and death anniversaries of great souls are also a part and parcel of the academic calendar. The institution strictly adheres to the academic calendar to ensure smooth implementation of the activities. Various committees constituted to organize various activities look after the functioning and prepare annual reports of their respective committees at the end of the session.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed on the website of the institution (to provide the weblink)

<https://artscollegejarud.org/pdf/2.6.1%202019-20.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students	Number of students passed	Pass Percentage
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			appeared in the final year examination	in final year examination	
B.A.	BA	Nil	22	11	50
B.A.	BA	Nil	29	6	20.68
No file uploaded.					

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://artscollegejarud.org/pdf/SSS%202019-20.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
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National	Sociology	2	6.10
National	Political Science	1	Nil
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Sociology	1
Political Science	3
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Presented papers	Nil	2	Nil	Nil
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Meuding (Reconstruction) of Kolhapuri Bandhara	NSS / villagers from Khadka	4	50
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			

No file uploaded.

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
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No Data Entered/Not Applicable !!!

No file uploaded.

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
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No Data Entered/Not Applicable !!!

No file uploaded.

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
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No Data Entered/Not Applicable !!!

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
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No Data Entered/Not Applicable !!!

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
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No Data Entered/Not Applicable !!!

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Nil

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS	Nature of automation (fully	Version	Year of automation
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software	or patially)		
LIBMAN	Partially	Nil	2015

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
	Text Books	4471	771317	112	29500	4583
Reference Books	512	113867	4	1110	516	114977
e-Books	Nil	Nil	Nil	Nil	Nil	Nil
Journals	20	9584	Nil	Nil	20	9584
e-Journals	Nil	Nil	Nil	Nil	Nil	Nil
Digital Database	Nil	Nil	Nil	Nil	Nil	Nil
CD & Video	65	5967	Nil	Nil	65	5967
No file uploaded.						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	30	16	13	8	0	3	3	50	0
Added	0	0	0	0	0	0	0	0	0
Total	30	16	13	8	0	3	3	50	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

No Data Entered/Not Applicable !!!

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary

component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
No Data Entered/Not Applicable !!!			

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The institution is situated in the rural area, which is known for its orange orchards. It is of 0.78 Hectore of land, having the construction of the Principal's office, examination control room, office, home-economics lab, spacious library, common room, NSS office, IQAC office, girl's hostel, gymnasium, washrooms, canteen, seminar hall and classrooms. The following facilities are available on the campus. The spacious classrooms are having green boards, dais, podium with good light and ventilation. Some of the classrooms are equipped with LCD projectors. The seminar hall is spacious and used for various programs and competitions such as debates elocution competition, rangoli and poster presentation competition etc. The classrooms are used for classroom activities like seminars, presentations, group discussions and the other curricular and co-curricular activities. Home-economics laboratory is equipped with appliances like freezer, vacuum cleaner, ovens, sewing machines, flour mill etc. it has the capacity of twenty students. Safety measures are followed at the time of doing practicals. Fire extinguisher is also installed in it. The library is having good number of books, journals, CD's and videos. A separate reading section is attached with computer terminals having internet access to the students and staff. The Wi-Fi facility is also available. The generator with the capacity of 25 KVA is installed for uninterrupted power supply. The library has separate unit of inverter and batteries. Water purifiers are installed with water coolers are installed to provide safe drinking water. The institution has a garden and canteen facility catering healthy and hygienic refreshment on reasonable rates. There is a facility for indoor and outdoor games. Play ground is used for cricket, Kho-Kho, volleyball and Kabaddi. Indoor games like chess, table - tennis are also practiced. Yoga and meditation sessions are conducted for students and the staff. International Yoga Day is celebrated every year. The mechanized gym is utilized by the students willing to join military and para-military forces. The boys of the adjoining villages also use it by paying minimum charge as a part of maintenance under the supervision of qualified trainer. Favorable atmosphere is created to ensure all round development of the personalities of the students along with a pursuit of knowledge. The competitive culture is the order of the day. The staff pays special attention to prepare students for competitive examinations. A separate section of books regarding competitive examination is created in the library. The institution uses multidimensional approach to cater to the needs of the students in ever changing and challenging world having thirst on academic development. All the activities curricular, co-curricular and extra-curricular are in tune with the goal and the mission of the institution following the academic calendar.

<https://artscollegejarud.org/pdf/4.4.2%202019-20.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support	GOI	95	367525

from institution			
Financial Support from Other Sources			
a) National	Nil	Nil	Nil
b) International	Nil	Nil	Nil
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
No Data Entered/Not Applicable !!!			
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
No Data Entered/Not Applicable !!!					
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
No Data Entered/Not Applicable !!!		

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
No Data Entered/Not Applicable !!!					
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
No Data Entered/Not Applicable !!!					
No file uploaded.					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
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No Data Entered/Not Applicable !!!

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Cultural Activities	Institutional	100
Volley Ball	Institutional	33
Cricket	Institutional	36
Khabaddi	Institutional	30
Kho - Kho	Institutional	30

[View File](#)

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Previously the student's council was constituted as per the guidelines of SGBAU, Amravati. But now the representatives of the council are nominated class wise on the basis of merit. The class representatives elect the secretary of the student council. These representatives work out and help various activities, awareness programmes, sports activities, teacher parent meet, publication of college magazine etc. Their active support and involvement is sought in organizing the co-curricular and extra-curricular activities. In organizing the celebration of Independence Day, Republic Day, the birth and death anniversaries of great souls their participation, support and assistance is remarkable. They also contribute in the functioning of various committees formed for the welfare of students. In any student centric system the role of student's representatives is remarkable and noteworthy. This also ensures assurance of the success of the activity.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

No Data Entered/Not Applicable !!!

5.4.3 – Alumni contribution during the year (in Rupees) :

No Data Entered/Not Applicable !!!

5.4.4 – Meetings/activities organized by Alumni Association :

No Data Entered/Not Applicable !!!

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The vision, mission and goal of the institution is already stated and displayed for the stakeholders. All the stakeholders think and act having the target of achieving the same. It is through their organized efforts and dedication one more step is taken towards accomplishment. Leadership plays a key role in setting values, work culture and participative decision making process. The effective planning, implementation and monitoring of the works assigned to the committees is a continuous process. Various committees are formed to perform various functions effectively. Most of the committees have three to four members headed by the conveners. The convener coordinates the functioning of the committee, prepares the report to be presented to the authority. The committees are setup for the academic and administrative purpose. Executive members of the management, members of college development committee, the Principal along with the IQAC lead the institution having cordial relationship and co operation among different stakeholders. The academic and administrative units are governed by the principal under the guidance and leadership of the management. The principal sets objectives and plans with the help of IQAC, Head of the departments, academic and administrative staff. Preparation of action plan is remarkable in tune with the academic calendar prepared by the university, expectations, guidelines and core values of NAAC. The monitoring of the function of committees as per schedule ensures the fare and exceptive outcome.

6.1.2 – Does the institution have a Management Information System (MIS)?

No Data Entered/Not Applicable !!!

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	The prospectus contains vision, goal, and mission of the institution, Academic calendar and categories wise reservation quota. The admission programme is displayed on the notice board. Fee structure is also displayed on the notice board. The prospectus also contains the information about staff profiles with contact numbers, awards given by the college, scholarships and concessions available, activities carried out along the year. Counseling of the students regarding the optional subjects and subject combinations is done by the committee meant for it. In case of economically backward students the facility of paying fees in installments is also provided on request.
Industry Interaction / Collaboration	A visit to the food processing units run by 'Bachat Gat' is carried out by the dept. of Home-economics. This helps

in instilling the spirit of entrepreneurship in girl students. A study tour for students of environmental studies is organized to underline the coexistence of humans with Mother Nature. It also teaches us the management and conservation of natural resources.

Human Resource Management

Faculty development programme is carried out in the institution. Faculties are encouraged to do refresher, orientation and short term courses, attending seminars, workshops, conferences, training etc. Administrative staff is also encouraged to attend workshop and trainings. Faculties bringing laurels to the institution are felicitated in annual social gathering. The feedback of the faculties is made to fill APS/PBAS at the end of academic session. The performance of the non teaching staff is assessed on the basis of C.R.

Library, ICT and Physical Infrastructure / Instrumentation

The institution has a premises of- hectors, surrounded by eco friendly environment, specious classrooms with audio-visual aids, well equipped laboratory, ever growing well maintained Library, continuous supply of row and potable water, uninterrupted power supply, premises under surveillance, ensure the effective and efficient conduct of academic, co curricular and extracurricular activities. The library, being the power station of all the academic activities, is partially computerized. Internet facility, broad band facility, e-learning resources, OHP, Laptops, computers, scanners, printers, CD's, DVD's are provided and installed wherever required.

Research and Development

The institution encourages teachers to submit proposals of MRP to UGC and other funding agencies. IT also encourages teachers to attend various courses, conferences, workshops and to publish research papers in peer reviewed reputed. UGC recognized journals having impact factor. Teachers with outstanding achievements are felicitated. The students are encouraged to organize exhibitions, preparing project, charts, modals, wall papers and any by conducting study tours.

<p>Examination and Evaluation</p>	<p>To make free and fare assessment of student, unit test, group discussions, classroom seminars, home assignments are necessary. By using practical demonstration and teaching aids the evaluation is made with case. The examinations conducted by the college and the university are transparent. The photo copy of the answer books is made available, if demanded. Results of all the examinations are put in the CDC and IQAC for necessary attention.</p>
<p>Teaching and Learning</p>	<p>The teaching and learning has on objective of developing critical thinking, creativity and scientific temper. The education is a continuous and steady process leading towards getting knowledge and adopting skill which can be converted into employability for getting bread and butter. It is trough the continuous assessment advanced and slow learners are culled out and special attention and assistance is given to them.</p>
<p>Curriculum Development</p>	<p>The institution has limited role in framing the curricular prepared by the BOS of university. However, suggestions are given by the faculties for the enrichment of the contents. The effective implementation of the curriculum is possible through the coordination of the stakeholders. The completion of syllabus, spending specific time on specific components, use of teaching aids, attention to advance and slow learners, conducting classroom activities is the regular practice practiced by the faculties.</p>

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
<p>Planning and Development</p>	<p>The college premise is under surveillance and has the facility of Wi-Fi. E-governance is implemented for academic and administrative purposes. To prepare academic schedule for the purpose of teaching, learning and evaluation it is used. To keep the records, updating of records it is used for the administrative purpose.</p>
<p>Administration</p>	<p>E-governance plays an important role in keeping record of purchasing, stock books, information of students, salary sheets etc. This comprises various electronic devices like biometric, printers, computers, projectors, and</p>

	photo copying machine, calculators for speedy and quick findings in terms of information.
Finance and Accounts	The college office uses the electronic devices mentioned above for keeping records, for having communication with parent society, the university the Joint director's office and various government agencies by e-mail. The scanned and photocopies of documents related with finance and accounts are also kept in the form of soft copies.
Student Admission and Support	The data and the documents of the admitted students have been stored in computers. The copies of which can be made available sent by e-mail.
Examination	The unit tests and common test question papers are typed and the record of such examinations is stored in the computers. The university conducts examination by sending question papers online. The information regarding university examination is conveyed by e-mail.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
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Short term course on Research Methodology (6 Days)	1	19/08/2019	24/08/2019	06
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
No Data Entered/Not Applicable !!!			

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
The loan facility is availed from Dr. Panjabrao Deshmukh Urban cooperative bank. Felicitation of the teachers for their achievements.	The loan facility is availed from Dr. Panjabrao Deshmukh Urban cooperative bank. Felicitation of the non teaching staff for their achievements.	GOI scholarship, freeship, student welfare fund for economically backward students.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The internal and external financial audits are conducted at regular intervals. The internal audit comprises the audit conducted by the parent society whereas the external audit is done by the government auditing authorities. The salary of the staff, UGC and other schemes, GOI scholarships, student fees, donations, NSS and other payments, purchasing equipment, teaching aids, infrastructural development and maintenance, expenditure on organizing different activities is audited. Maximum utilization of resources available is done with total transparency. The purchase committee is meant for it purchases the major items by inviting quotations and approvals. The quality of the goods purchased is given importance.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
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6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Nill	Nill	Nill	Nill
Administrative	Nill	Nill	Nill	Nill

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

The parent teacher meet is a part of annual social gathering, republic Day and Independence Day. The parents personally discuss the problems faced by their wards with the subject teachers and get them solved.

6.5.3 – Development programmes for support staff (at least three)

No Data Entered/Not Applicable !!!

6.5.4 – Post Accreditation initiative(s) (mention at least three)

No Data Entered/Not Applicable !!!

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Nil
b) Participation in NIRF	Nil
c) ISO certification	Nil
d) NBA or any other quality audit	Nil

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!					
No file uploaded.					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
No Data Entered/Not Applicable !!!				

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
No Data Entered/Not Applicable !!!

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
No Data Entered/Not Applicable !!!		

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							

No file uploaded.

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!			
No file uploaded.			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

No Data Entered/Not Applicable !!!

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practices of the Institution 2019-20 There are issues that are to be addressed on priority. These issues are mainly related with nature and its preservation. It is said, "No bird fouls its own nest, but doubly wise man (homosapiant sapions) fouls his own environment". The institution is well aware of its duty and obligations in this regard. The institution already practices number of activities regarding preservation of nature within the premises like tree plantation, replacing traditional bulbs into LED bulbs, observing no vehicle days, banning plastic bags, promoting use of bicycles etc. The outreach of the activities for the society is our mission. Best Practice 1 1) Title :- Tree Plantation for Social Cause - 2) Goals:- • To help the people of Society. • To provide shed and firewood. • Conservation of nature. 3) Context:- • People felt great inconvenience while going to cremation ground - particularly during summer season. • Need of shed for people during cremation. • To provide relief of being in the lap of nature. 4) The Practice:- • While on the way to cremation ground and on the ground itself there were less number of trees. That causes great inconvenience in scorching sun. • The institution decided to carry out the scheme of tree plantation on the road of the cremation ground and the cremation ground itself. • The trees brought from govt. nursery are planted with tree guards made of discarded material like plants, tyros and plastic sheets with the permission of local administration of grampanchayat. 5) Evidence of Success:- • The scheme was upheld and welcomed by the villages. They extended their support and help wholeheartedly. • The local administration also took the responsibility of the watering the saplings and taking care of the fast growing trees. • The Practice proved itself as on inspiration, a little step towards conservation of nature by creating greenery. Best Practice II 1. Title of the practice :- Rain water harvesting - 2. Goals • To ensure proper and intelligent use of natural resources. • To save every drop of water. • To raise ground water level. • To preserve greenery on the campus. • To provide technical knowhow to the villagers through the pilot project. 3. Context :- • As our area is known for its orange orchards, due to the excess pumping of water there is a scarcity of water especially during the month of summer. • During the time of examination potable water is made available through water tankers. • People deal the growing issue lightly and perhaps neglected it over the years. • There is a dire need of addressing the issue and provide information regarding save water campaign as a little effort towards achieving a big goal having missionary spirit. 4. The Practice :- • Having taken into consideration of the catchment area, the decision of roof water harvesting is made. • The outlets of the roof are connected together with PVC pipes up to the soak pit. • The soak pit was arranged systematically according

to the structure prescribed with the help of construction material available.

5. Evidence of success :-

- The Practice resulted in miraculous increase in the water level of well.
- The problem of scarcity of potable water during summer is dealt successfully. Thus saving a good amount of money.
- The ground water level and the level of water in the adjoining wells get increased.
- Being a pilot project we are able to provide technical knowhow to the villagers and increasing literacy regarding it.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://artscollegejarud.org/pdf/Best%20Practices%20of%20the%20Institution%202019-20.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Goal mission and vision of the institution are already stated in the prospectus. The doctrine and objectives of the Founder president of the parent society, Dr. Panjabrao alias Bhausahab Deshmukh is a source of inspiration and a guiding principle for us. As educational institutions are the lighthouses for the society we believe in positive and constructive role in career and character building of the young ones. As our stakeholders belong to the agrarian background, we are well aware of the requirements, needs and aspirations of the masses. With our abilities and limitations we are trying to meet the challenges of the modern world. With the help of good infrastructure and sufficient student support facilities we are marching ahead having mission of shaping young minds and personalities. The college is situated at the foot of Satpuda Hill ranges in the midst of orange orchards having rural background. The process of teaching and learning, in the lap of nature, is yielding good results. The infrastructural facilities like classrooms, staff rooms, seminar hall, and spacious library with reading room, administrative block, gym, NSS and IQAC office, Principal's chamber with antechamber, girl's common room are available on the campus. The academic needs are fulfilled by making available number of optional subjects. Highly competent faculties belonging to the same background as students have are eager to help students in multiple ways. The central library is spacious and rich with books, magazines, journals, e-books and internet connection. The facility of diesel generator ensures uninterrupted power supply. The premises is under surveillance to ensure safety and to avoid any untoward incidents. Indoor and outdoor sports facilities are also provided along with mechanized gym. The students are motivated to participate in events organized by the university and parent society. The students aspiring to join military and paramilitary forces take advantage of these facilities. As we believe in the all-round development of the students, multidimensional approach and efforts are but necessary. Along with academic activities cultural activities are also conducted on the campus giving exposure to the latent talents of the students. Weekly and special campus of NSS instill social responsibilities and awareness. The celebration of national days and birth and death anniversaries of great souls is a source of inspiration to root in spirit of sacrifice, dedication, patriotism, nationalism, humanism etc. By providing incentives in the form of scholarships, free ships, concessions, the students belonging to lower socio-economic strata are helped. Physical facilities are also being provided from students Aid fund. To sum up, the institution while keeping in mind its vision, priority and thrust leaves no stone unturned in serving society and nation as well by molding students into law abiding ideal citizens.

Provide the weblink of the institution

8.Future Plans of Actions for Next Academic Year

1. To submit proposals of commencing science and commerce faculties. 2. To gear up the co-curricular and extra-curricular activities. 3. To submit proposal of skill based courses. 4. To increase infrastructural facilities on the campus. 5. To increase number of activities of subject associations by inviting guest faculties.