



YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1.Name of the Institution		ARTS AND COMMERCE COLLEGE, JARUD
• Name of the Head of the institution	DR. G.R. TADAS	
• Designation	PRINCIPAL	
• Does the institution function from its own campus?	Yes	
• Phone no./Alternate phone no.	9422857029	
• Mobile No:	9422857029	
• Registered e-mail	accjarud@gmail.com	
• Alternate e-mail	grtadas@gmail.com	
• Address	at Post. Jarud, Ta. Warud, Dist: Amravati	
• City/Town	Jarud	
• State/UT	Maharashtra	
• Pin Code	444908	
2.Institutional status		
• Affiliated / Constitution Colleges	Affiliated	
• Type of Institution	Co-education	
• Location	Rural	

• Financial Status	UGC 2f and 12(B)				
• Name of the Affiliating University	Sant Gadge Baba Amravati University, Amravati				
• Name of the IQAC Coordinator	Dr. A.B. Kukade				
• Phone No.	9765000340				
• Alternate phone No.	9422857029				
• Mobile	9422857029				
• IQAC e-mail address	iqacjarud@gmail.com				
• Alternate e-mail address	accjarud@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.artscollegejarud.org/pdf/AQAR_21-22.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://artscollegejarud.org/pdf/Academic_Calender_2022-23.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 3	C	1.86	2024	10/01/2024	09/01/2029
6.Date of Establishment of IQAC			10/08/2005		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	00	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		

9.No. of IQAC meetings held during the year	09	
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
<p>1. Prepared and submitted the AQAR for the academic session 2021-22. 2. Preparation of Self Study Report (SSR) for the 3rd cycle of NAAC. 3. Arranging various programmes of Birth and Death anniversaries of great leaders and personalities of past, with the aim to spread awareness among the students of the college. 4. Successful implementation of academic calendar.</p>		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		
Plan of Action	Achievements/Outcomes	
1. Prepare and submission of AQAR for the academic year 2021-22.	1. Prepared and submitted the AQAR for the academic year 2021-22 on 27/05/2023.	
2. Preparation of self study report (SSR) for the third cycle of accreditation.	2. The Self Study Report (SSR) of the institution for the assessment purpose of 3rd cycle has been prepared and the writing of SSR and filling up the documents of the SSR is in process.	
3. Work reviews through conduction of regular IQAC meetings.	3. IQAC took care of reviewing the assigned works of all departments. For this the regular meetings of IQAC were	

	conducted and found out that the departments and the criterion heads are working in the right direction to have better outcomes of the work done by them.
4. Formation of subject study circles and conduction of programmes under the study circles.	4. Formation of study circles of English, Marathi, Sociology, Political Science were conducted during 2022-23 academic session. Guest lectures were also arranged during the year as a part of activities conducted under the head of study circles.
5. To start the construction of new building for Science faculty in the college campus.	5. Shri. Shivaji Education Society, Amravati, the parent education society of the college, has given the fund of Rs. 1.37 Crore for the construction of new building for science faculty. The college administration took steps in this regard and after sanctioning the plan and estimate for this the building construction, the actual construction work started in the month of March 2023 and the proposed time of completion of work is December 2023.
6. Submission of Institutional Information for Quality Assessment (IIQA) to NAAC for the third cycle of accreditation.	6. As per the decided goal of submission of Institutional Information for Quality Assessment (IIQA), the IQAC successfully submitted the IIQA to NAAC on its portal on 29th March 2023.
13. Whether the AQAR was placed before statutory body?	No
<ul style="list-style-type: none"> Name of the statutory body 	

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2022-23	18/01/2024

15. Multidisciplinary / interdisciplinary

The college has two faculties of Arts (Humanities) and Science running under-graduate (UG) degree courses. The Arts faculty runs on Granted (Permanent) basis and the Science faculty is a self-financing (non-grant) course. For Science faculty, the college gets approval of one year from affiliating Sant Gadge Baba Amravati University, Amravati. This academic year 2022-23 also the college has taken approval for the Science faculty. Both the Arts and Science faculty courses are of 3 years plain courses, as Sant Gadge Baba Amravati University, Amravati has not started the honours courses yet.

16. Academic bank of credits (ABC):

The Sant Gadge Baba Amravati University has implemented the Credit Based Choice System (CBCS) from this 2022-23 academic session onward, across all programmes in its affiliated colleges. As a part of which the students who took admission this year, in Arts and Science faculties in entry level year, have adopted this system. At the time of admission the students have to create an academic bank of credits (ABC) online, in which the credits they earn every year will be stored in. The credits that students can earn in each semester of Arts and Science faculty are displayed below:

B.A. Part I (Semester I)

Subject	Credit	Communication Skill in English
0.75 Communication Skill in Marathi		0.75 Soft
Skill for Personality Development		02 Induction
Programme	01	
Total	4.5	

B.A. Part I (Semester II)

Credit	Communication Skill in English	Subject
0.75	Communication Skill in Marathi	0.75 Personality
	Development for Soft Skill	02
Total	3.5	

B.Sc. Part I (Semester I)

Credit	Communication Skill in English	Subject
0.75		

Communication Skill in Marathi Subjects: 2.25 each)	0.75	Practical (03
and Soft Skill	6.75	Personality Development
01	02	Induction Programme
	Total	11.25
B.Sc.Part I (Semester II)		
Subject	Credit	Communication Skill in English
0.75	Communication Skill in Marathi	0.75
Practical (03 subjects: 2.25 each)		2.25
Personality Development and Soft Skill		02
Total	10.25	

17.Skill development:

The college follows the rules, regulations and directions circulated by the affiliating Sant Gadge Baba Amravati University, Amravati. The university has started implementing the credit based choice system (CBCS) in its affiliated colleges. We are planning to start the skill based courses/subjects from next academic session onward.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The Arts faculty has Marathi compulsory which happens to be the mother-tongue of most of the students, as one of the main subjects, through which the students are made enriched with the deep knowledge of Marathi as a language. Along with this some of the students also opt for Marathi Literature where they get in depth knowledge of language and Maharashtrian culture. Also through the teaching of subjects like Sociology, History, Political Science, and Home Economics the students get to know about the Indian cultural heritage and life of past people, along with the historical perspective and political knowledge. The faculties also try to encourage the students to opt for online course like SWAYAM. In Science faculty, most of the subject text books and study material are in English language. The teachers teach the individual subject topics in such a manner where the students are explained the topics with the help of Marathi language to let the students understand it in effective manner.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The courses of each subject designed by the affiliated university provide ample scope for the outcome based education process. From this 2022-23 academic session The SGB Amravati University, Amravati has started implementing the choice based credit system (CBCS) across all programmes at University level and also in all affiliating colleges. It would help students get enriched in specific subjects to have desired outcomes and that would also

enable them to stand strong in the competitive world. Along with this, every subject, from Arts and Science faculties, has been designed so as to develop the critical thinking of the students. It also develops the ability of the students to communicate effectively and feel confident in interacting in society, as the social interaction is an integral part of one's personality. all these components lead one to become a responsible citizen of India who in turn play a vital role in the development of the country. The courses of each subject are also designed in such a manner which gives scope for the employment to desired candidates.

20.Distance education/online education:

NEP emphasized distance education / online education which expand the access to education and training for employed students. The college has started thinking on these aspects as the SGB Amravati University, Amravati has decided to start implementing NEP 2020 across its all affiliated colleges from next academic session. The ICT based contents are created by the teachers. Teachers are suggested to develop e-content and online teaching material. To cope up with the advanced teaching skills and to understand current online teaching trends, teachers are motivated to participate in advanced training programs. The students are encouraged for enrolling on the SWAYAM.

Extended Profile

1.Programme

1.1	80
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	146
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	353
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Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year		
File Description	Documents	
Data Template	View File	
2.3	1	
Number of outgoing/ final year students during the year		
File Description	Documents	
Data Template	View File	
3.Academic		
3.1	07	
Number of full time teachers during the year		
File Description	Documents	
Data Template	View File	
3.2	12	
Number of Sanctioned posts during the year		
File Description	Documents	
Data Template	View File	
4.Institution		
4.1	06	
Total number of Classrooms and Seminar halls		
4.2	577683	
Total expenditure excluding salary during the year (INR in lakhs)		
4.3	20	
Total number of computers on campus for academic purposes		
Part B		
CURRICULAR ASPECTS		

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

In the beginning of academic session, every year a meeting is conducted to discuss the curriculum related planning to be done. The heads of all subjects make necessary additions of co-curricular activities to the academic calendar provided by the University. The academic activities to be conducted during the session for the effective curriculum delivery are discussed in it.

The COs and POs of all subjects are displayed on website and also in the college campus for the students.

The time-table committee prepares the time table and allots lectures, practical and tutorials to individual teachers according to the work-load. All the faculties maintain academic diaries and attendance books of the students. Annual teaching plan and personal time-table is incorporated in the diary.

Continuous evaluation of the students is done by conducting unit tests, group discussions, seminars, home assignments, common tests, etc. The syllabus of all subjects is prescribed by the university and accordingly the academic work is done throughout the academic session. The contents and introduction of the units are discussed in the classroom. The bare idea of the unit is given in advance and the availability of the study material in the library is emphasized so as to encourage students to use the primary and secondary books available in the library.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution prepares and make adjustments to the academic calendar by adding co-curricular activities in tune with the academic calendar of Sant Gadge Baba Amravati University, Amravati to which the college is affiliated. The academic and other activities on the campus and off the campus are carried out as per the academic calendar. The academic calendar is displayed on the college website

and in the college campus on notice board for the students' information, in the beginning of the academic session. It includes number of teaching days, internal examination days, national holidays and holidays declared by the University, University examination days, college tests, etc. Days allotted for the annual social gathering and celebration of birth and death anniversaries of great souls are also a part and parcel of academic calendar. The institution strictly sticks to the academic calendar to ensure smooth implementation of the activities. Various committees constituted to organize various activities look after the functioning and prepare annual reports of their respective committees at the end of the session.

The continuous internal evaluation (CIE) is taken care of by the college administration, through IQAC, in form of conduction of lectures, unit tests, common tests, assignments and viva-voce examinations.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	chrome-extension://efaidnbmnnnibpcajpcglclefindmkaj/https://artscollegejarud.org/pdf/Academic_Calender_2022-23.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility	
1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented	
1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented	
02	
File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File
1.2.2 - Number of Add on /Certificate programs offered during the year	
1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)	
00	
File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File
1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year	
00	
1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year	
0	

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

After completion of admission process gender audit is carried out. It is found out that since past few years the male-female ration of Page 10/54 18-01-2024 11:37:26Annual Quality Assurance Report of ARTS AND COMMERCE COLLEGE, JARUD students has changed. In comparison to the boys the girls taking admission in college are less, "Vishakha" a committee works effectively to look into the issues of harassment of girls and female staff, if any. fortunately enough there are no complaints as such till now. The health awareness programmes, also, are carried out every year in college. There is a separate Girl's common room for girl students. To boost the confidence of girl students, women working in various fields from Jarud are felicitated on Women's Day. Human Values and Professional Ethics: The syllabus has incorporated topics related to social awareness like professional ethics, Gender, Human values, Environment and sustanibility. Every faculty, while teaching and on apporprate occasions, let students understand them better. The N.S.S. unit helps the volunteers understand the importance of community, its need and problems better. The NSS has separate wing for girls also. NSS helps the students develop character, comradship, discipline, leadership and secular outlook. Almost all departments work on sesitization of various social issues.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

00

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

00

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

800

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

123

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

At the starting of the session, the students having lesser marks, in subjects they have opted for, are identified in first few lectures. Then all the concerned subject teachers provide special guidance to such students to clear their basics, as a part of bridge course. The students also were made to appear for a few tests to testify their progress.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
146	7

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

In addition to traditional teaching-learning methods like lectures and practical, the institute implement student Centric methods such as experiential learning, participative learning and problem solving methodologies for enhancing the students' learning experience. These include special lectures, seminars, group discussions and experimental methods.

Experiential Learning: In Arts faculty the practical classes are

conducted for home-Economics subject. In Science faculty the practical is conducted for Botany, Zoology, Chemistry, Physics, Electronics, Computer Science subjects.

Participative Learning: Teachers motivate students in classrooms to participate in teaching learning process in an active manner. Students are encouraged to ask questions in classroom so as to increase their confidence and learning levels. Through NSS unit of the college the students participate in various activities like tree plantation, Aids awareness camp, etc. The students also participate and represent the college in various competitions like Debate, Essay competition organized by other colleges. The institution publishes a yearly magazine 'Shivavaani' in which the students are given a platform to publish their work like writing articles, composing poems, etc.

Use of ICT tools: The institute encourage faculty members to use ICT facilities that are available. The Power-Point presentations (PPT) are given by teachers, whenever necessary, to make teaching-learning process more effective and efficient. For this purpose the institute has three classrooms with the power point presentation facility.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college has provided the OHPs in 4 lecture rooms. The teachers make use of these for the purpose of power-point presentations and to show the subject/topic related movies/videos to the students whenever necessary. The library of the college also is equipped with computers, where the students use it for their educational purpose, such as using the computers to watch educational movies and to go through the primary and secondary sources available online. The teachers use OHPs, laptops, pen drives to make students feel more comfortable with the various e-resources. The students feel benefited from this activity as they understand the topic better.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

7

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

7

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

6

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

96

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

All the teachers maintain academic diaries and attendance books of the students, and along with this the annual teaching plan is also prepared. Continuous evaluation of the students is done through conducting unit tests, group discussions, seminars, home assignments etc. The viva-voce examination conducted by the university is also a part of the continuous internal evaluation of the students.

The syllabus of all subjects is prescribed by the affiliating University (SGBAU) and the feedback of the units completed is discussed. The contents and introduction of the units are discussed in the classroom. The idea of the units is given in advance and the availability of the study material in the library is emphasized. The annual teaching plan and personal time table of the individual teacher is incorporated in the academic diary. The diary is checked and signed duly by the head of the institution. The results of various tests and classroom activities are declared and reported to the principal. The report regarding teaching, learning and

evaluation is submitted to the authority for analysis and to take corrective measures. The slow and advance learners are identified. Teachers are advised to conduct remedial classes for slow learners and pay special attention to the advance learners.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college conducts the unit tests, practical examinations, seminars, group-discussions and Viva-voce examinations, as per the guidelines given by SGB Amravati university from time to time. There is a dedicated committee to look into the issues related to all these examinations and for the smooth conduction of it. The grievances of the students, related to all these examinations, are solved on priority basis, if any. In academic session 2022-23 there were no cases of any complaints registered from the students in this regard.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The institution strives to impart outcome based education to learners to inculcate problem solving abilities, experiential learning and participative learning. The institution, therefore, realizes the importance of learning outcome (PO, PSO and CO). Being affiliated to Sant Gadge Baba Amravati University, Amravati, the institution follows university syllabi for teaching , learning and evaluation mechanism. The institution has framed the learning outcomes for the programmes and courses offered by it at Under Graduate level for Arts and Science faculties, in tune with the syllabi prescribed for the same by the Sant Gadge Baba Amravati University, Amravati, for the overall development of the students.

Learning outcomes are framed and finalized by the subject teachers of each teaching department by considering the syllabi of the courses. The Programme, Programme Specific and Course Outcomes (PO, PSO and CO) are displayed on the college website www.artscollegejarud.org and on the notice boards in college. The Program, Program Specific and Course Outcomes (PO, PSO and CO) are shared with the students by Principal, IQAC coordinator, faculty members during the Induction programme which is conducted every year for entry year students. The subject teacher share Programme, Programme Specific and Course Outcomes (PO, PSO and CO) in the classrooms during teaching learning and evaluation. The Programme, Programme Specific and Course Outcomes (PO, PSO and CO) are also available in the departments and library.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The attainment of programme outcomes (POs) and course outcomes (COs) are evaluated duly by the institute. 70% of the evaluation is done on basis of the result of the students who appeared for the examination and 30 percent of the evaluation is done on the basis of students' progression and skill development in subjects they have opted for. The college administration takes a thorough review of all the academic work in the last phase of the academic session.

Assessment tools: Amravati University guidelines have given a weighage of 20% for internal assessment and 80% for external assessment in the form of internal and external examinations. Internal evaluation takes into account assignment submission, seminar presentations, unit tests, tutorials, common tests etc. The faculty members review students regularly on these criteria and provide opportunity to students to improve their performance. Students' participation in competitions and other events support the attainment of the stated outcomes. The internal and external assessment systems area way of evaluation. Furthermore, students are observed for their involvement in participatory learning, eagerness to take initiative in activities, development of confidence and personality building etc. Observation and conversation reflect what

is achieved from the curriculum. Through external examination, academic performance is assessed. University results are analyzed and discussed in Staff Council Meetings as well as in College Development Committee meeting. Through student feedback mechanism the Programme outcomes and Course outcomes are evaluated.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://forms.gle/ZMhpBudp3CFZ XKJ7A>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

00

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year**3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

11

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

1

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

For the holistic development of the students, during 2022-23, various activities were carried out with the help of the N.S.S. department of the college. Overall 25 activities/programmes were carried out for the benefit of the students. apart from these activities, the days of national importance such as Independence Day, Republic Day, Constitution Day, Maharashtra Day were celebrated in the collage. Also, the birth and death anniversaries of the great personalities from India were also celebrated in the college campus.

1. Teachers' Day, 2. Shiv Swarjya Day, 3. Tiranga Rally

4. Tree Plantation, 5. Cleanliness drive of the campus

6. Vaachan Prerana Day, 7. Plastic Eradication Drive

8. Stop Cancer Workshop 9. Aids Awareness Drive

10. National Voters' Week, 11. Constitution Day,

12. World AIDS Day, 13. World women' Day

14. NSS Special Camp

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

01

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

14

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

95

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

00

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

02

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college was established in 1990 and has 1.39 hector of land, having the Principal's office, Classrooms, Laboratories, Examination control room, Administrative office, Home-Economics lab, Library, common room, NSS office, the IQAC office, gymnasium, washrooms, canteen and seminar hall. The spacious classrooms are having green boards, dais, podium with proper ventilation. Three classrooms are equipped with LCD projectors. The seminar hall is used for student seminars and also used for debates, elocution competition, poster presentation etc. The classrooms are used for conducting lectures, presentations, group discussions and the other curricular and co-curricular activities. Home-Economics laboratory is equipped with appliances like refrigerator, vacuum cleaner, ovens, sewing machines, flour mill etc. having the capacity of twenty students. All the safety measures are followed, as a part of which the fire extinguisher is installed in the laboratory. The library is having 5269 books, journals, CD's and videos. A separate reading section is attached with computer terminals, having internet access and the Wi-Fi facility, along with inverter and battery. Generator with the capacity of 25 KVA is installed for uninterrupted power supply on the campus. Water purifiers and water coolers are installed to provide safe drinking water. The institution has a garden and canteen to provide refreshment at reasonable rates.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institute has facility for outdoor games for the benefit of the students and staff. There is an open play-ground which is used for games and sports like Cricket, Kho-Kho, Volleyball and Kabaddi. Facility for Indoor game of Chess is also available . Yoga and meditation sessions are conducted for the students and the staff. There is a fully equipped Gymnasium in campus. The gym is utilized by the students and staff to keep fit, especially by the students willing to join state police, military and para-military forces. The boys of the adjoining area also use it on "free of cost" basis. To ensure all round development of the students, keeping in view their career, the staff pays special attention to help students who prepare for competitive examinations. The faculties, from time to time, guide and encourage students to study and prepare for competitive exams.To cater this need there is a separate section of competitive examination books in the library.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

5 classrooms, 1 seminar hall, 4 laboratories

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

3

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

215761

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library is well stacked with books, journals. The library has the subscription of the library automation software 'SARAL'. At the same time the college has acquired the subscription of NList consortia database. Also, the college has subscription to e-journals and e-books. With the initiative of the librarian, the college library has started a blog, through which the news are published in form of soft copies on institutional website.

The college library has an Integrated Library Management system (ILMS) called Lib-Man. Ten internet terminals are made available for the use of students and the staff that help them in collecting information regarding course contents, references, other study material and competitive examinations. The institution is planning to get more subscriptions of e-journals, e-books.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil
4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	C. Any 2 of the above
File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File
4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)	
4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)	
22699	
File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File
4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)	
4.2.4.1 - Number of teachers and students using library per day over last one year	
5	

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The Institution frequently updates its IT facilities including Wi-Fi. There are 20 computers for students in the institution. The configuration of the computers is upgraded as per the advancement in the technology. In administrative, IQAC office and Library separate computer systems are installed. Computers in office and IQAC office have LAN facility. The Internet facility is updated with Broad Band through LAN having 40 Mbps speed. Wi-Fi facility is available with 1 GB free access for each student in College Campus. Antivirus named Quick Heal Pro, Quick Heal Total Security, Net Protector Pro are installed in all computers and updated regularly. For continues power backup, Institute has inverters, UPS and Diesel generator and solar system. Advanced Licensed Software are available in college: Microsoft OS - Windows XP,7, 8,10, Windows Server 2010, Microsoft Office 2007-2019, Visual Studio 2008, SQL Server, programming language Compiler: C- Language, C++, Java, Acrobat Master Pack, Shri Lipi, Devratna 7.0, ISM, Tally ERP9, Dream weaver, Corel Draw 14, Page Maker 7, Photoshop CS, SARAL (for library), Campus ERP (College Administration and Account). N-LIST Consortia are available for e-resources in library and information center. LCD Projectors, Laptop, Photocopy Machine, and Scanners are maintained as per increasing needs of departments. College website is regularly updated. Shri Shivaji Education Society, Amravati got the Subscription of LMS (Big Blue Button) in the time of pandemic for online lectures, YouTube live streaming and WhatsApp platforms are also used for the same. College have Static IP Address: 103.73.213.37 College campus is under CCTV surveillance.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

20

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

361922

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college maintains a proper system and procedure for maintaining physical, academic and support facilities. Whenever necessary the furniture and fixtures are made available in laboratory, library and classrooms. Updated and new versions of software are purchased and installed in computers whenever required. The institution continuously works to upgrade available facilities to serve better the requirements and expectations of the stakeholders.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

44

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	C. 2 of the above
File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
00	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
00	
File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File
5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

00

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

00

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government

examinations) during the year

00

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

00

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Previously the college used to send the names of the class representatives and university representatives every year to the university, as per the directions of the university authorities. But after Covid pandemic the university has not given any such direction so far.

However, the college provide platform to aspiring students to actively participate in college administration and in co-curricular and extracurricular activities with the formation of "Study Circle" of each subject. The bright and aspiring students are given

representation in various college committees of their concern. The concerned teachers of all subjects appoint the desiring candidates/students on various posts like President, Vice president and members of the study circle. Various programmes then are organized under the banner of the study circle and the students are given opportunity to actively participate in all the activities and programmes organized in the college campus. They are also provided with platform to explore their writing skills by publishing their articles in the college magazine "Shivavaani" published at the end of every year. All these students actively participate in the celebration of Independence Day, Republic Day and other programmes of national importance.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

00

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has registered its Alumni association this year on 10th March 2022 and is recognized by the Charity Commissioner of the

Maharashtra state. However the college has not yet received the official letter from the Charity Commissioner office. There was no Alumni Association in college till now. The main reason for the same is bulk of the students from lower economic and social strata take admission in the college, who doesn't have economic stability. The students belong to SC, ST, VJ/NT communities, out of them nearly 90 percent of students are from ST community. The students themselves, both boys and girls, work on daily wages basis that make their life hard. But still it appreciable that they want to go through higher education.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The vision and mission of the institution are displayed and published for the stakeholders' knowledge who act accordingly to achieve the set target. It is through their collective efforts and dedication, steps are taken in the proper direction. Leadership plays a key role in setting values, work culture and participative decision making process. Executive members of the management, members of College Development Committee, the Principal, IQAC head and the teachers and staff help establish cordial and cooperative relationship among all stakeholders. The academic and administrative units are governed by the principal under the guidance and leadership of the management.

Vision:

"To strive hard for the betterment of students through quality

education and to enable them to become better human beings".

Mission:

- Academic improvement of students
- To create a sense of social responsibility among students by way of education
- To ensure and inculcate perfect discipline in terms of regularity, sincerity and punctuality among students and make them responsible and respectable citizens
- To develop hidden qualities of students through extension and extra curricular activities
- To provide platform to the students for further higher education.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Leadership plays a vital role in decentralization and participative management of the institution. The college follows a democratic decision making process along with proper work culture, values and organizational setup. All the decisions are taken with the consent of the parent management body who are supportive at every policy making process. The vision and mission of the parent society of the college is to develop institution for the benefit of the students. The principal, with the approval of the management, form various committees, as a part of decentralization of work, for the various academic and administrative works. The implementation and execution of all works is closely taken care of. The student representatives also work as members of committees, thus lets all stakeholders in participative management. The college development committee (CDC), the Principal, IQAC guide the committees from time to time to get the desired results of works carried out. The action plan is chalked out for the effectiveness of works to be carried out as per the academic calender set by SGB Amravati university keeping in tune with the guidelines given by NAAC.

The college has following management hierarchy:

1. President**2. Executive council****3. College development committee****4. Principal****5.1 IQAC (Academic section)**

- Principal
- IQAC Co-ordinator
- HoD's of departments
- Librarian
- Director of Physical Education
- Associate Professor
- Assistant Professor
- Attendant

5.2 Extension activities committee**5.3 Support staff (Administrative section)**

- Head Clerk
- Senior Clerk
- Junior Clerk
- Library staff
- Class IV staff

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment**6.2.1 - The institutional Strategic/ perspective plan is effectively deployed**

Arts and Commerce College, Jarud has been developing a lot during last few years, barring the corona pandemic period. It is mainly due to the grants received from management/parent education society. For the academic session 2022-23, Shri Shivaji Education Society, Amravati, the parent body of the college has supported the college with the fund of Rs. 25 Lakh for its infrastructural development. The liberal policy and encouragement by the governing parent society

also help in the overall development of college. The perspective plan for the development has been chalked out after interaction with the IQAC. The policies at college level are implemented effectively for academic, co-curricular and infrastructural development of the college.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The institutional bodies work in accordance with the rules and regulations framed by the UGC, the statutory bodies of the SGB Amravati university and the GRs released by the state government from time to time. The administrative setup of the college follow the set rules. The implementation of the policies, too, is done as per the set format. The appointments of teaching and non-teaching staff are done strictly as per the UGC norms. The academic calender of the university is implemented to the core in teaching and examination related works. All the appointments are done by following a fixed procedure of getting authentic permission from the state government and the university to which the college is affiliated, followed by advertisement in the prominent newspapers in the area. The appointments, later, are done by a committee comprising representatives of the state government, the university and subject experts. Every staff member, teaching and non-teaching, are bound to follow the service rules and set procedures in their services as per the college code and notifications. They discharge their duties accordingly with dedication and involvement in every assigned task.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institute provides timely help to the teaching and non-teaching staff in their need. The parent body Shri Shivaji Education Society, Amravati, too, always give preference to the employees of its colleges in providing financial help. Most of the employees of the college are life members of the Dr. Panjabrao Deshmukh Urban Cooperative Bank, associated with the parent society, which makes available the loan facility to the employees. Emergency funds are made available for the employees, if any, by the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

00

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

00

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

01

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Every year, the details are collected through the appraisal forms of teaching staff. It helps the institute to analyze the performance of the teachers in curricular, co-curricular and extra curricular activities. The screening committee goes through the Self-Appraisal forms and detailed report is submitted to the higher authority.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college carries out internal and external financial audits, every year, at regular intervals. The internal audit is being done by Shri Shivaji Education Society, Amravati, the parent society of the college. The external audit is carried out by the auditing agencies of the state government. The internal audit was done at the end of the financial year on 31st March 2023 by V.S. Jadhao & Associates, an agency approved by the society.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Our college is a grant-in-aid and self finance institute. So, our financial resources are salary, non-salary, UGC, Tuition and other fees, donations from alumni, philanthropists and managements for financial support. For the optimum utilization of financial resources, the college constituted Planning, Purchase, Building construction, Internal audit committees. The parent institute appointed registered Chartered Accountant for Internal financial audit. The budgetary provisions are approved by the College Development Committee. All the Departments are bound to follow the budgetary provisions for the optimum utilization of funds. All the accounts as maintained as per account norms. For purchasing, tender notice is published in the news paper every year. The quotations for the purchase of all the items are called and scrutinized by the central store of the college. The comparative rate statements are placed before the purchase committee. After going through the rates, quality of the items and negotiation, the purchase committee takes decision to place the orders for purchasing. The building construction committee also follows the same process. It looks after the quality of material and constructions. The fees are collected

from the students as per University directions and utilized under the proper heads.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal Quality Assurance Cell (IQAC) has significantly contributed for institutionalizing the quality assurance strategies and processes by implementing quality scheme and practices. The faculties have published 10 research papers and 1 book chapter published by reputed publication houses of National and International standards. IQAC has taken initiative to improve the ICT facilities in the college for teaching and learning purpose during last five years. It is discussed in IQAC meetings and resolved to strengthen the ICT facility for effective teaching learning process. Currently, the college has 03 classrooms and 01 seminar hall with ICT facilities. For online teaching, faculty use zoom, google meet platforms. Administrative and examination section are also supported with ICT facilities and necessary software. IQAC conducts regular meetings of the staff having the purpose of smooth operation of all academic works. The proper implementation of the academic calendar, the various curricular and co-curricular programmes are taken care of by the IQAC. These activities that are carried out throughout the year are chalked out carefully for the upliftment of the students. IQAC also take care of the various academic and infrastructural facilities and suggest improvements, if any. Short term and long term plans are also chalked out and the execution of it is done through proper management of the available funds.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the

incremental improvement in various activities

IQAC conducts meetings of the committee members to discuss and review the teaching-learning process. The faculties discuss various issues related to the methods and steps to be taken for the improvement and benefit of the students. The point of learning outcomes also is discussed from time to time. The online lectures conducted during pandemic has played a key role in keeping in touch with the students to let them go through syllabus of the subjects they have opted for. The WhatsApp subject groups help provide the students latest information related to curriculum.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution recognizes that men and women have different needs and power and that these differences should be identified and addressed in a sensitive manner. Every action and decision taken by the institution tries to be fair to both men and women. Every year, after completion of the admission process, gender audit is being carried out at institutional level. In last two academic sessions, it is found out that, less number of girls have sought admission in the college. The issue of lesser girl students seeking admission in college is discussed in meeting and it is decided to encourage more girls to take admission next year. As the institution works on co-education basis, equal importance is given to both girls and boys. Need based facilities are provided to the students.

The college has a Girls' Common room having facility of sanitary pad vending machine. The NSS and Home-Economics departments organize various activities for the betterment of girl students. The college also take necessary safety and security measure for the students.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Common Room for Girls

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The solid and liquid waste management of the institution is taken care by the administrative staff. Degradable and non-degradable waste is collected separately. The college has made an MoU with the local government body GRAM PANCHAYAT for the proper management of waste and the degradable solid waste is dumped in a dumping yard space provided by the Gram panchayat. The non-degradable waste is collected and handed over to competent authority so as to destroy that in a proper way, as the institution does not have any system in the campus till now.

We use the waste print of papers from the back blank side, so as to save the paper.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic

A. Any 4 or All of the above

5. landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	B. Any 3 of the above
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File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	C. Any 2 of the above
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File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institute take every possible step in providing an inclusive environment to its stakeholders, especially the students. The faculties, through lectures and through various programmes and events organized by the NSS department, imbibe the students with the importance of cultural, regional, communal and socioeconomic harmony. The students are made aware of communal harmony and how tolerance is important for the national integrity.

The NSS unit organize special camps of a week every year and let its volunteers participate in many activities which give them chance to understand different places and society well.

Syllabus of subjects like English compulsory, Marathi compulsory, Marathi Literature, Sociology have units which underlines these important and sensitive issues related to society and nation. The teachers of these all subjects try their level best to make students realize the importance of being a responsible citizen of India. Political Science, one more subject, gives students the in depth knowledge of Indian constitution, which includes every aspect needed to understand our responsibility towards our country.

The institute is proud to have given admissions to students mostly belonging to socioeconomically weaker section. Most of the students are from ST category who have very limited source of income.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Every student and all employees, teaching and non-teaching, are sensitized on the issue of constitutional obligations on all possible occasions. The "Constitution Day" in particular is organized every year on 26th November. In it the students and staff are made aware of the importance of constitution in our day to day life. Also the stress is given on providing valuable information related to values, rights, responsibilities and duties of the citizens towards nation. In this aspect a very crucial role is played by Political Science department of the college. The subject itself reflects all the aspects mentioned above and the faculty try and make students realize the value of being a good citizen, in every possible way. NSS unit also play a vital role in this regard by performing the fundamental duties like tree-plantation, cleanliness drives, pollution free campus, etc. with the help of NSS volunteers.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution celebrates the national commemorative days by organizing programmes and also the important events are also celebrated in campus. The birth and death anniversaries of great personalities are celebrated to let students understand the life and works of great leaders of past. Following days and events were celebrated in college:

1. Independence Day
2. Vasant Rao Naik Birth Anniversary
3. NSS day
4. Mahatma Gandhi Birth Anniversary
5. Indian Constitution Day 6. International Yoga Day
7. Sant Gadge Baba Death Anniversary
8. Dr. Panjabrao Deshmukh Birth Anniversary
9. Mahatma Fule Birth Anniversary
10. Republic Day
11. Mahatma Gandhi Death Anniversary
12. Dr. Panjabrao Deshmukh Birth Anniversary
13. Dr. Ambedkar Birth Anniversary

14. Sant Gadge Baba Death Anniversary

15. International Womens' Day

16. Maharashtra Day.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

The college believes in keeping in tune with the nature and society, of which it is an inseparable part.

1. Student Welfare Fund:

The students are the mainstay of the institution, so to help them in every aspect possible is the moral responsibility of the members of the institution. The students who take admission in our college are from very poor background, mostly from labor class. So, naturally, they are short of money most of the times, when it comes to matters of seeking admission or filling up the examination form. The college teaching staff has set up a "Student Welfare Fund" scheme in which every teaching faculty contributes amount of Rs. 200/every month and the amount collected is deposited in a separate account managed by one of the faculty member. The amount is used to help needy students from time to time, mostly at the time of seeking admission and also at the time of submitting the university examination form.

2. Green Campus:

The college also believes in contributing to the society by virtue of keeping its campus green. The teaching and non-teaching staff, with the constant help of parent society, work tirelessly to keep the campus green. Currently the college campus is full of green trees which adds beauty to the overall atmosphere and also that contributes well in keeping environmental values intact.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The college believes in overall development of students. The students from our college are from very poor background. for the help of these students the college teachers raise fund in "Student Welfare Scheme". There is a dedicated account for this maintained by the teachers. Every month, Rs. 200 are contributed by every teacher in it. The mount then is used to provide timely financial help to students, either at the time of admission or at the time of submission of examination forms.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

The institute, through IQAC and with the help of parent society, has chalked out a plan to work upon in the next academic session 2023-24 basically with the view to provide students better academic and infrastructural facilities. The college is planning to purchase new online software for the library. The IQAC has also suggested the college administration to purchase new furniture and add more infrastructural, administrative and academic facilities for the benefit of the students and college staff. one of the most important mater for the institute would be to increase the number of admissions in both Arts/Humanities and Science faculties.