YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	SHRI SHIVAJI EDUCATION SOCIETY AMRAVATI'S ARTS AND COMMERCE MAHAVIDYALAYA JARUD
• Name of the Head of the institution	DR. G. R. TADAS
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	07229246032
• Mobile No:	9422857029
• Registered e-mail	accjarud@gmail.com
• Alternate e-mail	kshivajim@gmail.com
• Address	Near Bus Stand Jarud Tq Warud Dist Amravati
• City/Town	Jarud
• State/UT	Maharashtra
• Pin Code	444908
2.Institutional status	
• Type of Institution	Co-education
• Location	Rural

• Financial Status	**UGC 2f and 12(B)**	
• Name of the Affiliating University	**Sant Gadge Baba Amravati University, Amravati**	
• Name of the IQAC Coordinator	**Mr. S. M. Kanfade**	
• Phone No.	**07229246032**	
• Alternate phone No.	**9422949653**	
• Mobile	**9422857029**	
• IQAC e-mail address	**iqacjarud@gmail.com**	
• Alternate e-mail address	**accjarud@gmail.com**	
3.Website address (Web link of the AQAR (Previous Academic Year)	https://artscollegejarud.org/pdf/AQAR%20Submitted%202019-20.pdf	
4.Whether Academic Calendar prepared during the year?	**Yes**	
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.artscollegejarud.org/pdf/Academic%20Calendar%202020-21.pdf	

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	**B**	**2.02**	**2015**	**01/05/2015**	**30/04/2020**

6.Date of Establishment of IQAC	**10/08/2005**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Depa rtment /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	**Nil**	**Nil**	**Nil**	**Nil**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**
• Upload latest notification of formation of IQAC	[View File](#)

9.No. of IQAC meetings held during the year	02	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1) Birth and Death anniversaries of the great souls were celebrated following the norms of covid – 19 2) Organized National E-conference on 19 July 2020 keeping in view the outbreak of COVID – 19 and the multiple challenges faced. 3) "Constitution Day" was celebrated on 26th Nov. 2020 4) "My Earth Campaigns" was organized on 11th Dec. 2020 in collaboration with Gram Panchayat, Jarud. 5) 'World Women's Day' was celebrated on 8th March 2021.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
1) To prepare for the third cycle of NAAC.	1) The preparation for the third cycle of NAAC is being done with utmost sincerity keeping in mind all the criteria having special emphasis on 4 th criterion
2) To seek permission to commence new course	2) The queries raised regarding the commencement of Science faculty were fulfilled and permission granted by the authorities.
3) To seek permission and financial help to create	3) Permission to create infrastructure and financial

infrastructure	assistance was sought.
4) To inspire teachers to increase the number of curricular and co -curricular activities	4) The teachers organized a good number of curricular and co-curricular activities including the classroom activities activities of seminars, group discussion, unit tests, in Guise of a Teacher, establishment and inauguration of language and subject association
5) To organize Programmes of public awareness regarding national and social issues	5) The programmers of national and public interest are organized to make masses aware. Some of them are voters registration and awareness, pulse polio vaccination, rallies regarding health and hygiene cleanliness, female foeticide, women empowerment, tree plantation and the like
6) To increase involvement of local institution and communities in college activities	6) Renowned persons having substantial contribution in their respective fields are invited to have communication with the students and also to set role model before them. The NSS unit of the college plays a vital role in having link between the institution and the society. The projects done by the volunteers in the adjoining villages are welcomed by the locals.

13.Whether the AQAR was placed before statutory body? — No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE	
Year	Date of Submission
2019	14/03/2019

15.Multidisciplinary / interdisciplinary

16.Academic bank of credits (ABC):

17.Skill development:

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

20.Distance education/online education:

Extended Profile

1.Programme

1.1   01

Number of courses offered by the institution across all programs
during the year

File Description	Documents
Data Template	[View File]

2.Student

2.1   133

Number of students during the year

File Description	Documents
Data Template	[View File](#)

2.2   **69**

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	[View File](#)

2.3   **54**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	[View File](#)

3.Academic

3.1   **07**

Number of full time teachers during the year

File Description	Documents
Data Template	[View File](#)

3.2   **12**

Number of Sanctioned posts during the year

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**01**

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	**133**

File Description	Documents
Data Template	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**69**

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	**54**

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	**07**

File Description	Documents
Data Template	View File

3.2 Number of Sanctioned posts during the year	**12**

File Description	Documents
Data Template	[View File]

4.Institution	
4.1 Total number of Classrooms and Seminar halls	**06**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**6793849.24 lakhs**
4.3 Total number of computers on campus for academic purposes	**24**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The Principal conducts the meeting with the council of heads and approves the academic activities to be conducted during the session in college council meeting.

All the heads of the departments conducts departmental meetings to discuss regarding distribution of syllabi, work load and various activities to be conducted among the staff.

The time table committee prepares the time table and allots the number of periods to individuals according to the work load.

All the faculties maintain academic diaries and attendance books of the students, annual teaching plan is also prepared. Continuous evaluation of the students is done by conducting unit tests, group discussions, seminars, home assignments etc.

The syllabus of all subjects is prescribed by the University and

the feedback of the units completed is discussed in the departmental meetings.

The contents and introduction of the units are discussed in the classroom. The bare idea of the unit is given in advance and the availability of the study material in the library is emphasized.

The annual teaching plan and personal time table of the individual teacher is incorporated in the academic diary.

· Independent periods for theory, practical and tutorial are allotted and execution is recorded in the academic diary.

· The academic diary is updated daily, checked and sighed duty by the head of the dept. and monthly by the Principal.

· The results of various tests and classroom activities are declared and reported to the principal. The report regarding teaching, learning and evaluation is submitted to the authority for analysis and to take corrective measures.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution prepares academic calendar in tune with the academic calendar of Sant Gadge Baba Amravati University, Amravati. The academic and other activities on the campus and off the campus are carried out as per the academic calendar. This ensures right direction to the institution in pursuing goals and objectives already set. The academic calendar is displayed in the beginning of the academic session to all the stake holders.

It includes number of teaching days, internal examination days, national holidays and holidays declared by the University, University examination days, college tests, etc.

Days allotted for the annual social gathering and celebration of

birth and death anniversaries of great rouls are also a part and parcel of academic calendar. The institution strictly adores to the academic calendar to ensure smooth implementation of the activities. Various committees constituted to organize various activities look after the functioning and prepare annual reports of their respective committees at the end of the session.

File Description	Documents
Upload relevant supporting documents	[View File](#)
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

00

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

00

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

00

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

00

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

NIL

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

00

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	No File Uploaded

1.3.3 - Number of students undertaking project work/field work/ internships

00

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	No File Uploaded

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	**No File Uploaded**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<u>View File</u>
Any additional information(Upload)	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	**No File Uploaded**
URL for feedback report	**Nil**

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

560

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	<u>View File</u>

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

130

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

AS the students belong to the different socio-economic and cultural background, their capacities of understanding and responding are different. However, the teaching staff belongs to the same background, it becomes convenient to understand them. With the help of the classroom activities and continuous Internal Evaluation (CIE) the advance and slow learners are identified. Special coaching is given to the advance learners and remedial classes are arranged for the slow learners. Specified guidance is given to the students participating in extracurricular activities.

File Description	Documents
Link for additional Information	**Nil**
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
133	**08**

File Description	Documents
Any additional information	**No File Uploaded**

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

There are several subjects having experiential and participative learning. The problems of the students are dealt with sincerity by the faculties. To enhance learning experiences excursion tours and visits to NGOs are organized. However, the programmes got hampered because of pandemic.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The facility of ICT is made available on the campus. Partial digitalization of office and library is already done. Internet access and wi-fi facility is available for the students and the faculties. The classrooms are equipped with audio visual aids.

The faculties use ICT tools like OHPs, computers, laptops, printers, CDs, DVDs, pen drives and other e-contents. It ensures effective teaching-learning process having outcomes on expected lines. The institution has decided to boost the use of ICT tools further.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

06

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

07

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

03

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

147

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	[View File](#)

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Teachers and students are made aware of the programme and course outcomes offered by the institution. They are displayed on the general notice board.

The institution tries to the best of its ability for the all-round development of the students. Continuous internal evaluation system is implemented at the institutional level. This is done to evaluate the students' academic performance as well as their performance in extracurricular activities.

• The schedule of unit tests is declared in the academic calendar in advance.

• The students are informed about the pattern and distribution of marked.

• Maximum formative and summative method are used during examination roll nos. are put on desks, maintenance of records, internal audit etc.

• Feedback regarding tests is taken in classroom discussion.

• Transparency is maintained while evaluating assignments and answer books.

• Counseling of students is done to avoid absentee in the classroom and in examination as well.

• The important issues regarding examination are discussed in the parent teachers meet.

• Redressed of students grievances are addressed sympathetically

and promptly. Their suggestions are welcomed and implemented preferably.

The evaluation of extracurricular activities and sports are free and just. The teachers try to bring out their hidden talents and encourage them to peruse the same. They are also encouraged to participate in inter collegiate and University level competitions like Shivotsav and youth festival.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college takes care of students, while they appear for internal examinatiion. It is always maintained to not to let students skip the exam and if there are any grievances (which till now didn't happen) the faculties are ready to solve the problems without fail.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The programme outcome and course outcomes are prepaerd in the beginning of the session and displayed on the noticeboard to make awaire the teachers, the students and other stakeholders.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	**Nil**
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

NIL

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

52

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	**No File Uploaded**
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.artscollegejarud.org/pdf/SSS%20Report%202020-21.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

NIL

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

NIL

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

01

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

06

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

01

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The institution is well aware regarding obligations towards society. To ensure holistic development of the students number of activities are carried out by the institution related with the

celebration of social issues in particular. Birth and death anniversaries of the great souls meant for drawing inspiration from their lives and deeds. The celebration of the birth of former president Dr. A. P. J. Abdul Kalam as 'Vachan Prerana Din' constitution Day was celebrated on 26.11.2020. The Birth on Anniversary of Dr. Panjabrao Deshmukh was celebrated on 27.12.2020. The activity of 'My Earth My Responsibility' was carried out on 20.01.2021 in collaboration with Gram Panchayat, Jarud to inculcate preservation of nature. 'International Womens' Day' was celebrated on 08.03.2021 by felicitating Mrs Ratnatai Dhole for her contribution towards society.

Awareness campaigns regarding covid-19 was organized to make people aware of the dreadful pandemic by strictly following the norms and the guidelines. However, it was not possible to organize more number of events due to the outbreak of pandemic and the consequent lockdown.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

NIL

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry,

community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

02

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<u>View File</u>

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

02

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<u>View File</u>

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

NIL

File Description	Documents
e-copies of linkage related Document	**No File Uploaded**
Details of linkages with institutions/industries for internship (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

NIL

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	**No File Uploaded**

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution is situated in the rural area, which is known for its orange orchards. It is of 0.78 Hector of land, having the construction of the Principal's office, examination control room, office, home-economics lab, specious library, common room, NSS office, IQAC office, girl's hostel, gymnasium, washrooms, canteen, seminar hall and classrooms.

The following facilities are available on the campus.

The specious classrooms are having green boards, dais, podium with good light and ventilation. Some of the classrooms are equipped with LCD projectors.

The seminar hall is specious and used for various programs and competitions such as debates elocution competition, rangoli and poster presentation competition etc. The classrooms are used for classroom activities like seminars, presentations, group discussions and the other curricular and co-curricular activities.

Home-economics laboratory is equipped with appliances like refrigerator, vacuum cleaner, ovens, sewing machines, flour mill etc. it has the capacity of twenty students. Safety measures are followed at the time of doing practicals. Fire extinguisher is also installed in it.

The library is having good number of books, journals, CD's and videos. A separate reading section is attached with computer terminals having internet access to the students and staff. The Wi-Fi facility is also availed. The generator with the capacity of 25 KVA is installed for uninterrupted power supply. The library has separate unit of invertor and batteries. Water purifiers are installed with water coolers are installed to provide safe drinking water. The institution has a garden and canteen facility catering healthy and hygienic refreshment on reasonable rates.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

There is a facility for indoor and outdoor games. Play ground is used for cricket, Kho-Kho, volleyball and Kabaddi. Indoor games like chess, table – tennis are also practiced. Yoga and meditation sessions are conducted for students and the staff. International Yoga Day is celebrated every year.

The mechanized gym is utilized by the students willing to join military and para-military forces. The boys of the adjoining villages also use it by paying minimum charge as a part of maintenance under the supervision of qualified trainer.

Favourable atmosphere is created to ensure all round development of the personalities of the students along with a pursuit of knowledge. The competitive culture is the order of the day. The

staff pays special attention to prepare students for competitive examinations. A separate section of books regarding competitive examination is created in the library.

The institution uses multidimensional approach to cater to the needs of the students in ever changing and challenging world having thirst on academic development. All the activities curricular, co- curricular and extra- curricular are in tune with the goal and the mission of the institution following the academic calendar.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

NIL

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

03

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

NIL

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template)	**No File Uploaded**

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college library has an Integrated Library Management system called Lib-Man. With partial automation, the institution is taking steps towards complete automation of the same. Ten internet terminals are available for the students and the staff to have information regarding course contents, other study material and competitive examinations. The institution is planning to have subscription of e-journals, e-books etc.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the **E. None of the above** following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	**No File Uploaded**

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals

during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

NIL

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	**No File Uploaded**

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

4.5

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	<u>View File</u>

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

NIL

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

30

File Description	Documents
Upload any additional information	**No File Uploaded**
Student – computer ratio	**No File Uploaded**

4.3.3 - Bandwidth of internet connection in the Institution

C.10 - 30MBPS

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

0.1610

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

There is a system and procedure for maintaining physical, academic and support facilities. In laboratory, library and classrooms furniture and fixtures are made available whenever required. Updated and new versions of software are purchased and installed. The institution continuously works to upgrade available facilities to serve the requirements and expectations of the stakeholders.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

55

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	[View File](#)
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	**No File Uploaded**

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

NIL

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	**No File Uploaded**

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

E. none of the above

File Description	Documents
Link to institutional website	**Nil**
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	**No File Uploaded**

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

00

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

00

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	**No File Uploaded**

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

C. Any 2 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

NIL

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	**No File Uploaded**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

00

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	**No File Uploaded**

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year

NIL

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

01

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Previously the student's council was constituted as per the guidelines of SGBAU, Amravati. But now the representatives of the council are nominated class wise on the basis of merit. The class representatives elect the secretary of the student council. These representatives work out and help various activities, awareness programmes, sports activities, teacher parent meat, publication of college magazine etc. Their active support and involvement is sought in organizing the co-curricular and extra-curricular activities. In organizing the celebration of Independence Day, Republic Day, the birth and death anniversaries of great souls

their participation, support and assistance is remarkable.

They also contribute in the functioning of various committees
formed for the welfare of students. In any student centric system
the role of student's representatives is remarkable and
noteworthy. This also ensures assurance of the success of the
activity.

However, the student activities are restricted because of the
pandemic.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

NIL

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

NIL

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year
(INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The vision, mission and goal of the institution is already stated and displayed for the stakeholders. All the stakeholders think and act having the target of achieving the same. It is through their organized efforts and dedication one more step is taken towards accomplishment.

Leadership plays a key role in setting values, work culture and participative decision making process. The effective planning, implementation and monitoring of the works assigned to the committees is a continuous process. Various committees are formed to perform various functions effectively. Most of the committees have three to four members headed by the conveners. The convener coordinates the functioning of the committee, prepares the report to be presented to the authority. The committees are setup for the academic and administrative purpose.

Executive members of the management, members of College Development Committee, the Principal along with the IQAC lead the institution having cordial relationship and cooperation among different stakeholders. The academic and administrative units are governed by the principal under the guidance and leadership of the management. The principal sets objectives and plans with the help of IQAC, Head of the departments, academic and administrative staff. Preparation of action plan is remarkable in tune with the academic calendar prepared by the university, expectations,

guidelines and core values of NAAC. The monitoring of the function of committees as per schedule ensures the fair and expected positive outcome.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

All the activities organized on the campus are held keeping in mind the vision, mission and goals mentioned in the prospectus. The leadership plays a Key role in building the organizational setup, work culture, setting values and democratic decision making process. It also does arrangements to coordinate the academic and administrative planning and gives special attention to the execution and implementation as per annual calendar executive body of the management, local Governing body (CDC) and the Principal, along with the IQAC leads the institution with cordial relationship among different stakeholders. Under the leadership of the management, keeping in view the vision, mission and goals, the principal chalks out the developmental strategy of the institution of academic and administrative units. With the help of IQAC, heads of the departments, academic and administrative staff, the Principal sets the objectives and schedule of implementation. The action plan is prepared in tune with the academic calendar of the SGBAU, Amravati, keeping in mind expectations, guidelines and core values of NAAC. Various committees are setup for planning and improvement of the achievements to ensure quality improvement. Regular meetings of executive council, local management committee (CDC), council of heads, general meetings of staff and non teaching staff are organized. The following is the management hierarchy 1) President 2) Executive council 3) College development committee 4) Principal 5.1) IQAC 5.2) Extension activities committee 5.3) Support staff 5.1) IQAC (Academic section) 5.1.1) HOD 5.1.2) Librarian, 5.1.3) director of physical education, 5.1.1) H.O.D.'s 1. Associate professor 2. Assistant professor 3. Attendant 5.1 IQAC (Administrative section) 1.Head clerk 2. Senior clerk 3. Junior clerk 4. Class IV staff. Library staff 1. Librarian 2. Library attendant.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

NIL

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

All the activities organized on the campus are held keeping in mind the vision, mission and goals mentioned in the prospectus. The leadership plays a Key role in building the organizational setup, work culture, setting values and democratic decision making process. It also does arrangements to coordinate the academic and administrative planning and gives special attention to the execution and implementation as per annual calendar executive body of the management, local Governing body (CDC) and the Principal, along with the IQAC leads the institution with cordial relationship among different stakeholders. Under the leadership of the management, keeping in view the vision, mission and goals, the principal chalks out the developmental strategy of the institution of academic and administrative units. With the help of IQAC, heads of the departments, academic and administrative staff, the Principal sets the objectives and schedule of implementation. The action plan is prepared in tune with the academic calendar of the SGBAU, Amravati, keeping in mind expectations, guidelines and core values of NAAC. Various committees are setup for planning and improvement of the achievements to ensure quality improvement. Regular meetings of executive council, local management committee (CDC), council of heads, general meetings of staff and non

teaching staff are organized. The following is the management hierarchy 1) President 2) Executive council 3) College development committee 4) Principal 5.1) IQAC 5.2) Extension activities committee 5.3) Support staff 5.1) IQAC (Academic section) 5.1.1) HOD 5.1.2) Librarian, 5.1.3) director of physical education, 5.1.1) H.O.D.'s 1. Associate professor 2. Assistant professor 3. Attendant 5.1 IQAC (Administrative section) 1.Head clerk 2. Senior clerk 3. Junior clerk 4. Class IV staff. Library staff 1. Librarian 2. Library attendant.

All the appointments are done following the rules of the Govt., UGC, University and other authorities. The procedures prescribed are followed strictly. The service rules are also followed as per College Code and notifications.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The loan facility is availed from Dr. Panjabrao Deshmukh co-operative bank to teaching and non-teaching staff. Felicitation of the teaching and non-teaching staff for their achievements.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	**No File Uploaded**

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

00

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	**No File Uploaded**

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

01

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	<u>View File</u>
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	<u>View File</u>

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution has the system of seeking information through appraisal forms. From teaching and non-teaching staff. Performance of teachers in curricular, cocurricular and extra-curricular activities is mentioned in it. Similarly, the performance of non-

teaching staff, with extraordinary performance and contribution is also mentioned in it. The screening committee goes through them and reports the authority. The authority gives the appropriate remarks and suggestions, if any. The staff members, having outstanding performance, are felicitated.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The internal and external financial audits are conducted at regular intervals. The internal audit comprises the audit conducted by the parent society, whereas the external audit is done by the government auditing authorities. The salary of the staff, UGC and other schemes, GOI scholarships, student fees, donations, NSS and other payments, purchasing equipment, teaching aids, infrastructural development and maintenance, expenditure on organizing different activities is audited. Maximum utilization of resources available is done with total transparency. The purchase committee is meant for it purchases the major items by inviting quotations and approvals. The quality of the goods purchased is given importance.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

NIL

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	**No File Uploaded**

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

NIL

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal Quality Assurance cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. The IQAC Chalks out the activities carried out throughout the year on the campus and off the campus. Discussion is made on academic, infrastructural and facilities and other aspects. The suggestions and requirements of the stakeholders are taken into consideration. Plan for the long and short terms is prepared. The execution of it is ensured and funds are managed. The IQAC in brief, plays a pivotal role in leading the institution keeping in mind the goal, mission and the aspirations.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

NIL

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://artscollegejarud.org/pdf/AQAR%20Submitted%202019-20.pdf
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	**No File Uploaded**

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution is sensitive enough to promote gender equity and other related issues. The institution has co-education facility treating girls and boys equally. The facilities are provided on the basis of need and priority.

The activities conducted round the year are focused on students in general and girl students in particular. Girl's common room with dining facility having hygienic care is available. Programmes related with empowerment of women, laws meant for women, health and hygiene related issues, celebration of World Womens' Day etc. are organized. Multifolded awareness is spread through number of activities organized by various departments especially NSS and dept. of Home-Economics. Celebration of birth and death Anniversaries of great souls are the occasions when the message of women empowerment is underlined by the speakers. The institution is sensitive enough dealing with the issues related with girl students like safety and security, counselling, grievances etc.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The institution has the practise of waste management. Degradable waste is collected and dumped in pit. The compost fertilizer is used on the campus. The waste water is channelized in soak pit resulting in increasing ground water level. E-Waste is given to the recycling agency to ensure proper disposal.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus   D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: B. Any 3 of the above

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the   D. Any 1 of the above

following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

As the students belong to different socio economic, linguistic and

communal backgrounds, the institution tries to provide them inclusive environment. Students belonging to weaker economic section are section are given scholarships,

free ships from government financial assistance and other help is given to them by the institution and the staff so that their academic progress does not get hampered. Physical facilities like providing uniforms, raincoats, umbrellas, text books, notebooks is given to them.

They are encouraged to participate in extracurricular and cocurricular activities students with outstanding performance are felicitated by giving cash prizes and certificate. Their performance is judged impartially and fairly to participate in Shivotsav and Yuva Mahotsav'. The institution tries to facilitate them of every step to ensure all-round development of the personalities having thrust on academic growth.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution tries to inculcate constitutional obligations like values, rights, duties and responsibilities of the citizens in various ways. The department of political science organizes the programmes like celebration of 'Indian constitution Day' on 26th Nov., Dr. Babasaheb Ambedkar birth and death anniversary guest lectures are organized to make aware rights, duties and responsibilities of citizens. Awareness campaigns on various social issues like traffic rules, environment, pandemic, registration of first time voters are organized code of conduct is prepared for the students and staff. The birth and death anniversaries of the great souls are celebrated to highlight social, cultural, economic, religions, national and professional values. In brief, the institution takes all efforts to turn students and staff into a responsible and ideal citizens.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	[View File](#)
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution has the tradition of celebrating and organizing national and International commemorative days, events and festivals. Similarly the birth and death anniversaries of great souls to commemorate their unmatchable contribution in building of nation. The intention behind it is to draw inspiration from their lives and deeds. The following days and events are celebrated and organized.

1) Celebration of Independence Day.

2) Teachers Day and college self-governing day.

3) International Literacy Day.

4) International Ozone Day.

5) Blood Donation camp.

6) Dr. S. R. Rangnathan Death Anniversary.

7) Mahatma Gandhi Birth Anniversary.

8) Road Safety week.

9) Indian constitution Day.

10) Dr. Babasaheb Ambedkar Death Anniversary.

11) Sant Gadge Baba Death Anniversary.

12) Dr. Panjabrao Deshmukh Birth Annivedsary.

13) Mahatma fule Birth Anniversary.

14) Swami Vivekananda Birth Anniversary and Nations Youth Day.

15) Celebration of Republic Day.

16) Mahatma Gandhi Death Anniversary.

17) Chhatrapati Shivaji Maharaj Birth Anniversary.

18) Sant Gandge Baba Death Anniversary.

19) Matrubhasha Day.

20) International Women's Day.

21) Forest Day.

22) Maharashtra Day etc.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**No File Uploaded**
Geo tagged photographs of some of the events	[View File](#)
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1) Title -

My Earth My Responsibility.

2) Goals:-

To get neat, clean and healthy environment is the right of everyone. Life lived in the lap of nature brings happiness, peace and ultimate health. Conditioning the human mind for the preservation of nature is one of the basic principles. To motivate and encourage people to preserve nature and environment, Social awareness is but must.

3) Context:-

As man cannot exist without nature, conservation of nature is the first and foremost duty of man. Air, water and soil pollution causes the problem of multiple diseases resulting in increasing complexities of life and low standard of living. Maximum problems of health can be dealt with living in the company of nature and assistance given by Mother Nature.

4) The Practice:-

The campaign 'My Earth My Responsibility' was launched by the institution in collaboration with a Grampanchayt, Jarud. A sum of Rs.11 thousand donated by the officiating principal in the form of financial assistance. Tree plantation was carried out at the location suggested by Grampanchayat. The land, not in use and used as garbage site was cleaned and plantation was done. The students, staff along with the villagers and office bearers of Grampanchayat

contributed and set an example as one more step towards conservation of nature. It not only worked as Oxygen Park but also revealed a sense of gratitude in service of Mother Nature.

5. Evidence of success:-

The land which was not in use and causing threat to the health and hygiene of the people is how in use for noble social purpose. The awareness regarding preservation of nature is spread among the people. The villagers and the students practised their responsibility by promising to take care of the saplings.

6) Problems encountered and Resources required:-

In the beging some of the villagers were unwilling but later felt convinced. The financial aid was the major hurdle initially The fencing of land and Watering saplings was the next problem. Somehow the villagers and the local administration came forward to look after the saplings.

2) Title:-

Conservation of trees

2) Goals:-

To preserve nature to make healthy environment is our responsibility. It is one of the assets of the institutional academic atmosphere. It is also necessary to enhance the beautification and landscaping of the premises.

3) context:-

According to the theory of coexistence man is an integral part of nature. What lacks in man's life is present in nature abundantly. Hence, we must seek assistance of the nature in capital.

4) Practice:-

The plantation of trees was the routine activity of activity of NSS. The volunteers take the responsibility of watering and taking care of the saplings. They clean the land and dispose of the waste and ensure the growth of trees. In absence of the volunteers the college Staff took the responsibilities of the trees.

5) Evidence of Success:-

Now the grown up trees are contributing a lot to the landscape and beauty of the premises. It also adds greatly oxygen content keeping the atmosphere healthy. While in the midst of nature the students can concentrate on the business of academic pursuit.

6) Problems Encountered and Resources Required:-

Due to the spread of corona and subsequently continuous lockdown, the volunteers could not take care of the trees. But some of the staff members took it as a challenge and ensure the growth of the trees. Shortage of water was the another problem faced. But the arrangement of rain water harvesting came to rescue to make available the quantity of water required. It is because of good water management. we are able in ensuring the survival and growth of the trees.

File Description	Documents
Best practices in the Institutional web site	[View File](#)
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Goal mission and vision of the institution are already stated in the prospectus. The doctrine and objectives of the Founder president of the parent society, Dr. Panjabrao alias Bhausaheb Deshmukh is a source of inspiration and a guiding principle for us. As educational institutions are the lighthouses for the society we believe in positive and constructive role in career and character building of the young ones. As our stakeholders belong to the agrarian background, we are well aware of the requirements, needs and aspirations of the masses. With our abilities and limitations we are trying to meet the challenges of the modern world. With the help of good infrastructure and sufficient student support facilities we are marching ahead having mission of shaping young minds and personalities.

The college is situated at the foot of 'Satpuda Hill' ranges in the midst of orange orchards having rural background. The process of teaching and learning, in the lap of nature, is yielding good results. The infrastructural facilities like classrooms, staff

rooms, seminar hall, and spacious library with reading room, administrative block, gym, NSS and IQAC office, Principal's chamber with antechamber, girl's common room are available on the campus. The academic needs are fulfilled by making available number of optional subjects. Highly competent faculties belonging to the same background as students have are eager to help students in multiple ways. The central library is specious and rich with books, magazines, journals, e-books and internet connection. The facility of diesel generator ensures uninterrupted power supply. The premises is under surveillance to ensure safety and to avoid any untoward incidents.

Indoor and outdoor sports facilities are also provided along with mechanized gym. The students are motivated to participate in events organized by the university and parent society. The students aspiring to join military and paramilitary forces take advantage of these facilities.

As we believe in the all-round development of the students, multidimensional approach and efforts are but necessary. Along with academic activities cultural activities are also conducted on the campus giving exposure to the latent talents of the students. Weekly and special campus of NSS instill social responsibilities and awareness. The celebration of national days and birth and death anniversaries of great souls is a source of inspiration to root in spirit of sacrifice, dedication, patriotism, nationalism, humanism etc.

By providing incentives in the form of scholarships, free ships, concessions, the students belonging to lower socio-economic strata are helped. Physical facilities are also being provided from students Aid fund.

To sum up, the institution while keeping in mind its vision, priority and thrust leaves no stone unturned in serving society and nation as well by molding students into law abiding ideal citizens.

Part B
CURRICULAR ASPECTS
1.1 - Curricular Planning and Implementation
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The Principal conducts the meeting with the council of heads and approves the academic activities to be conducted during the session in college council meeting.

All the heads of the departments conducts departmental meetings to discuss regarding distribution of syllabi, work load and various activities to be conducted among the staff.

The time table committee prepares the time table and allots the number of periods to individuals according to the work load.

All the faculties maintain academic diaries and attendance books of the students, annual teaching plan is also prepared. Continuous evaluation of the students is done by conducting unit tests, group discussions, seminars, home assignments etc.

The syllabus of all subjects is prescribed by the University and the feedback of the units completed is discussed in the departmental meetings.

The contents and introduction of the units are discussed in the classroom. The bare idea of the unit is given in advance and the availability of the study material in the library is emphasized.

The annual teaching plan and personal time table of the individual teacher is incorporated in the academic diary.

• Independent periods for theory, practical and tutorial are allotted and execution is recorded in the academic diary.

• The academic diary is updated daily, checked and sighed duty by the head of the dept. and monthly by the Principal.

• The results of various tests and classroom activities are declared and reported to the principal. The report regarding teaching, learning and evaluation is submitted to the authority for analysis and to take corrective measures.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution prepares academic calendar in tune with the academic calendar of Sant Gadge Baba Amravati University, Amravati. The academic and other activities on the campus and off the campus are carried out as per the academic calendar. This ensures right direction to the institution in pursuing goals and objectives already set. The academic calendar is displayed in the beginning of the academic session to all the stake holders.

It includes number of teaching days, internal examination days, national holidays and holidays declared by the University, University examination days, college tests, etc.

Days allotted for the annual social gathering and celebration of birth and death anniversaries of great rouls are also a part and parcel of academic calendar. The institution strictly adores to the academic calendar to ensure smooth implementation of the activities. Various committees constituted to organize various activities look after the functioning and prepare annual reports of their respective committees at the end of the session.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of	B. Any 3 of the above

the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

00

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	**No File Uploaded**

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

00

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	**No File Uploaded**

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

00

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

00

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	**No File Uploaded**

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

NIL

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	**No File Uploaded**

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

00

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	No File Uploaded

1.3.3 - Number of students undertaking project work/field work/ internships

00

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	No File Uploaded

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	B. Any 3 of the above

27-03-2023 09:59:25

File Description	Documents
URL for stakeholder feedback report	**No File Uploaded**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<u>View File</u>
Any additional information(Upload)	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	**B. Feedback collected, analyzed and action has been taken**

File Description	Documents
Upload any additional information	**No File Uploaded**
URL for feedback report	**Nil**

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

560

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	<u>View File</u>

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

130

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

AS the students belong to the different socio-economic and cultural background, their capacities of understanding and responding are different. However, the teaching staff belongs to the same background, it becomes convenient to understand them. With the help of the classroom activities and continuous Internal Evaluation (CIE) the advance and slow learners are identified. Special coaching is given to the advance learners and remedial classes are arranged for the slow learners. Specified guidance is given to the students participating in extracurricular activities.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
133	08

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

There are several subjects having experiential and participative learning. The problems of the students are dealt

with sincerity by the faculties. To enhance learning experiences excursion tours and visits to NGOs are organized. However, the programmes got hampered because of pandemic.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The facility of ICT is made available on the campus. Partial digitalization of office and library is already done. Internet access and wi-fi facility is available for the students and the faculties. The classrooms are equipped with audio visual aids.

The faculties use ICT tools like OHPs, computers, laptops, printers, CDs, DVDs, pen drives and other e-contents. It ensures effective teaching-learning process having outcomes on expected lines. The institution has decided to boost the use of ICT tools further.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

06

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	[View File](#)
Circulars pertaining to assigning mentors to mentees	[View File](#)
mentor/mentee ratio	**No File Uploaded**

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

07

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File](#)
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	[View File](#)

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

03

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	[View File](#)

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

147

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Teachers and students are made aware of the programme and course outcomes offered by the institution. They are displayed on the general notice board.

The institution tries to the best of its ability for the all-round development of the students. Continuous internal evaluation system is implemented at the institutional level. This is done to evaluate the students' academic performance as well as their performance in extracurricular activities.

• The schedule of unit tests is declared in the academic calendar in advance.

• The students are informed about the pattern and distribution of marked.

• Maximum formative and summative method are used during examination roll nos. are put on desks, maintenance of records, internal audit etc.

• Feedback regarding tests is taken in classroom discussion.

• Transparency is maintained while evaluating assignments and answer books.

• Counseling of students is done to avoid absentee in the classroom and in examination as well.

• The important issues regarding examination are discussed in the parent teachers meet.

• Redressed of students grievances are addressed

sympathetically and promptly. Their suggestions are welcomed and implemented preferably.

The evaluation of extracurricular activities and sports are free and just. The teachers try to bring out their hidden talents and encourage them to peruse the same. They are also encouraged to participate in inter collegiate and University level competitions like Shivotsav and youth festival.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The college takes care of students, while they appear for internal examinatiion. It is always maintained to not to let students skip the exam and if there are any grievances (which till now didn't happen) the faculties are ready to solve the problems without fail.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The programme outcome and course outcomes are prepaerd in the beginning of the session and displayed on the noticeboard to make awaire the teachers, the students and other stakeholders.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

NIL

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

52

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.artscollegejarud.org/pdf/SSS%20Report%202020-21.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

NIL

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

NIL

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

01

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

06

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

01

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The institution is well aware regarding obligations towards society. To ensure holistic development of the students number

of activities are carried out by the institution related with the celebration of social issues in particular. Birth and death anniversaries of the great souls meant for drawing inspiration from their lives and deeds. The celebration of the birth of former president Dr. A. P. J. Abdul Kalam as 'Vachan Prerana Din' constitution Day was celebrated on 26.11.2020. The Birth on Anniversary of Dr. Panjabrao Deshmukh was celebrated on 27.12.2020. The activity of 'My Earth My Responsibility' was carried out on 20.01.2021 in collaboration with Gram Panchayat, Jarud to inculcate preservation of nature. 'International Womens' Day' was celebrated on 08.03.2021 by felicitating Mrs Ratnatai Dhole for her contribution towards society.

Awareness campaigns regarding covid-19 was organized to make people aware of the dreadful pandemic by strictly following the norms and the guidelines. However, it was not possible to organize more number of events due to the outbreak of pandemic and the consequent lockdown.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

NIL

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS

awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

02

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	[View File](#)

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

02

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	[View File](#)

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

NIL

File Description	Documents
e-copies of linkage related Document	**No File Uploaded**
Details of linkages with institutions/industries for internship (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

NIL

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	**No File Uploaded**

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution is situated in the rural area, which is known for its orange orchards. It is of 0.78 Hector of land, having the construction of the Principal's office, examination control room, office, home-economics lab, specious library, common room, NSS office, IQAC office, girl's hostel, gymnasium, washrooms, canteen, seminar hall and classrooms.

The following facilities are available on the campus.

The specious classrooms are having green boards, dais, podium with good light and ventilation. Some of the classrooms are equipped with LCD projectors.

The seminar hall is specious and used for various programs and competitions such as debates elocution competition, rangoli and poster presentation competition etc. The classrooms are used for classroom activities like seminars, presentations, group discussions and the other curricular and co-curricular activities.

Home-economics laboratory is equipped with appliances like refrigerator, vacuum cleaner, ovens, sewing machines, flour mill etc. it has the capacity of twenty students. Safety measures are followed at the time of doing practicals. Fire extinguisher is also installed in it.

The library is having good number of books, journals, CD's and videos. A separate reading section is attached with computer terminals having internet access to the students and staff. The Wi-Fi facility is also availed. The generator with the capacity of 25 KVA is installed for uninterrupted power supply. The library has separate unit of invertor and batteries. Water purifiers are installed with water coolers are installed to provide safe drinking water. The institution has a garden and canteen facility catering healthy and hygienic refreshment on reasonable rates.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

There is a facility for indoor and outdoor games. Play ground is used for cricket, Kho-Kho, volleyball and Kabaddi. Indoor games like chess, table – tennis are also practiced. Yoga and meditation sessions are conducted for students and the staff. International Yoga Day is celebrated every year.

The mechanized gym is utilized by the students willing to join military and para-military forces. The boys of the adjoining villages also use it by paying minimum charge as a part of maintenance under the supervision of qualified trainer.

Favourable atmosphere is created to ensure all round

development of the personalities of the students along with a pursuit of knowledge. The competitive culture is the order of the day. The staff pays special attention to prepare students for competitive examinations. A separate section of books regarding competitive examination is created in the library.

The institution uses multidimensional approach to cater to the needs of the students in ever changing and challenging world having thirst on academic development. All the activities curricular, co- curricular and extra- curricular are in tune with the goal and the mission of the institution following the academic calendar.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

NIL

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

03

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

NIL

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template)	**No File Uploaded**

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college library has an Integrated Library Management system called Lib-Man. With partial automation, the institution is taking steps towards complete automation of the same. Ten internet terminals are available for the students and the staff to have information regarding course contents, other study material and competitive examinations. The institution is planning to have subscription of e-journals, e-books etc.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**E. None of the above**

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	**No File Uploaded**

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

NIL

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	**No File Uploaded**

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

4.5

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

NIL

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

30

File Description	Documents
Upload any additional information	**No File Uploaded**
Student – computer ratio	**No File Uploaded**

4.3.3 - Bandwidth of internet connection in the Institution

C.10 - 30MBPS

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

0.1610

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

There is a system and procedure for maintaining physical, academic and support facilities. In laboratory, library and classrooms furniture and fixtures are made available whenever required. Updated and new versions of software are purchased and installed. The institution continuously works to upgrade available facilities to serve the requirements and expectations of the stakeholders.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

55

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	[View File](#)
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	No File Uploaded

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

NIL

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

E. none of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

00

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

00

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	**No File Uploaded**

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**C. Any 2 of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

NIL

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	**No File Uploaded**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

`00`

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	**No File Uploaded**

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

`NIL`

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

`01`

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at uni versity/state/national/internatio nal level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Previously the student's council was constituted as per the guidelines of SGBAU, Amravati. But now the representatives of the council are nominated class wise on the basis of merit. The class representatives elect the secretary of the student council. These representatives work out and help various activities, awareness programmes, sports activities, teacher parent meat, publication of college magazine etc. Their active support and involvement is sought in organizing the co-curricular and extra-curricular activities. In organizing the celebration of Independence Day, Republic Day, the birth and death anniversaries of great souls their participation, support and assistance is remarkable.

They also contribute in the functioning of various committees formed for the welfare of students. In any student centric system the role of student's representatives is remarkable and noteworthy. This also ensures assurance of the success of the activity.

However, the student activities are restricted because of the pandemic.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

NIL

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

NIL

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The vision, mission and goal of the institution is already stated and displayed for the stakeholders. All the stakeholders think and act having the target of achieving the same. It is through their organized efforts and dedication one more step is taken towards accomplishment.

Leadership plays a key role in setting values, work culture and participative decision making process. The effective planning, implementation and monitoring of the works assigned to the committees is a continuous process. Various committees are formed to perform various functions effectively. Most of the committees have three to four members headed by the conveners. The convener coordinates the functioning of the committee, prepares the report to be presented to the authority. The committees are setup for the academic and administrative purpose.

Executive members of the management, members of College Development Committee, the Principal along with the IQAC lead the institution having cordial relationship and cooperation among different stakeholders. The academic and administrative units are governed by the principal under the guidance and leadership of the management. The principal sets objectives and plans with the help of IQAC, Head of the departments, academic and administrative staff. Preparation of action plan is remarkable in tune with the academic calendar prepared by the university, expectations, guidelines and core values of NAAC. The monitoring of the function of committees as per schedule ensures the fair and expected positive outcome.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

All the activities organized on the campus are held keeping in mind the vision, mission and goals mentioned in the prospectus. The leadership plays a Key role in building the organizational setup, work culture, setting values and democratic decision

making process. It also does arrangements to coordinate the academic and administrative planning and gives special attention to the execution and implementation as per annual calendar executive body of the management, local Governing body (CDC) and the Principal, along with the IQAC leads the institution with cordial relationship among different stakeholders. Under the leadership of the management, keeping in view the vision, mission and goals, the principal chalks out the developmental strategy of the institution of academic and administrative units. With the help of IQAC, heads of the departments, academic and administrative staff, the Principal sets the objectives and schedule of implementation. The action plan is prepared in tune with the academic calendar of the SGBAU, Amravati, keeping in mind expectations, guidelines and core values of NAAC. Various committees are setup for planning and improvement of the achievements to ensure quality improvement. Regular meetings of executive council, local management committee (CDC), council of heads, general meetings of staff and non teaching staff are organized. The following is the management hierarchy 1) President 2) Executive council 3) College development committee 4) Principal 5.1) IQAC 5.2) Extension activities committee 5.3) Support staff 5.1) IQAC (Academic section) 5.1.1) HOD 5.1.2) Librarian, 5.1.3) director of physical education, 5.1.1) H.O.D.'s 1. Associate professor 2. Assistant professor 3. Attendant 5.1 IQAC (Administrative section) 1.Head clerk 2. Senior clerk 3. Junior clerk 4. Class IV staff. Library staff 1. Librarian 2. Library attendant.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

NIL

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

All the activities organized on the campus are held keeping in mind the vision, mission and goals mentioned in the prospectus. The leadership plays a Key role in building the organizational setup, work culture, setting values and democratic decision making process. It also does arrangements to coordinate the academic and administrative planning and gives special attention to the execution and implementation as per annual calendar executive body of the management, local Governing body (CDC) and the Principal, along with the IQAC leads the institution with cordial relationship among different stakeholders. Under the leadership of the management, keeping in view the vision, mission and goals, the principal chalks out the developmental strategy of the institution of academic and administrative units. With the help of IQAC, heads of the departments, academic and administrative staff, the Principal sets the objectives and schedule of implementation. The action plan is prepared in tune with the academic calendar of the SGBAU, Amravati, keeping in mind expectations, guidelines and core values of NAAC. Various committees are setup for planning and improvement of the achievements to ensure quality improvement. Regular meetings of executive council, local management committee (CDC), council of heads, general meetings of staff and non teaching staff are organized. The following is the management hierarchy 1) President 2) Executive council 3) College development committee 4) Principal 5.1) IQAC 5.2) Extension activities committee 5.3) Support staff 5.1) IQAC (Academic section) 5.1.1) HOD 5.1.2) Librarian, 5.1.3) director of physical education, 5.1.1) H.O.D.'s 1. Associate professor 2. Assistant professor 3. Attendant 5.1 IQAC (Administrative section) 1.Head clerk 2. Senior clerk 3. Junior clerk 4. Class IV staff. Library staff 1. Librarian 2. Library attendant.

All the appointments are done following the rules of the Govt.,

UGC, University and other authorities. The procedures
prescribed are followed strictly. The service rules are also
followed as per College Code and notifications.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The loan facility is availed from Dr. Panjabrao Deshmukh Urban
co-operative bank to teaching and non-teaching staff.
Felicitation of the teaching and non-teaching staff for their
achievements.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

00

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	**No File Uploaded**

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

01

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	<u>View File</u>
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	<u>View File</u>

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution has the system of seeking information through appraisal forms. From teaching and non-teaching staff. Performance of teachers in curricular, cocurricular and extra-

curricular activities is mentioned in it. Similarly, the performance of non-teaching staff, with extraordinary performance and contribution is also mentioned in it. The screening committee goes through them and reports the authority. The authority gives the appropriate remarks and suggestions, if any. The staff members, having outstanding performance, are felicitated.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The internal and external financial audits are conducted at regular intervals. The internal audit comprises the audit conducted by the parent society, whereas the external audit is done by the government auditing authorities. The salary of the staff, UGC and other schemes, GOI scholarships, student fees, donations, NSS and other payments, purchasing equipment, teaching aids, infrastructural development and maintenance, expenditure on organizing different activities is audited. Maximum utilization of resources available is done with total transparency. The purchase committee is meant for it purchases the major items by inviting quotations and approvals. The quality of the goods purchased is given importance.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers

during the year (INR in Lakhs)

NIL

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

NIL

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal Quality Assurance cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. The IQAC Chalks out the activities carried out throughout the year on the campus and off the campus. Discussion is made on academic, infrastructural and facilities and other aspects. The suggestions and requirements of the stakeholders are taken into consideration. Plan for the long and short terms is prepared. The execution of it is ensured and funds are managed. The IQAC in brief, plays a pivotal role in leading the institution keeping in mind the goal, mission and the aspirations.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

NIL

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	**D. Any 1 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	https://artscollegejarud.org/pdf/AQAR%20Submitted%202019-20.pdf
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	**No File Uploaded**

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution is sensitive enough to promote gender equity and other related issues. The institution has co-education facility treating girls and boys equally. The facilities are provided on the basis of need and priority.

The activities conducted round the year are focused on students in general and girl students in particular. Girl's common room with dining facility having hygienic care is available. Programmes related with empowerment of women, laws meant for women, health and hygiene related issues, celebration of World Womens' Day etc. are organized. Multifolded awareness is spread through number of activities organized by various departments especially NSS and dept. of Home-Economics. Celebration of birth and death Anniversaries of great souls are the occasions when the message of women empowerment is underlined by the speakers. The institution is sensitive enough dealing with the issues related with girl students like safety and security, counselling, grievances etc.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The institution has the practise of waste management. Degradable waste is collected and dumped in pit. The compost fertilizer is used on the campus. The waste water is channelized in soak pit resulting in increasing ground water level. E-Waste is given to the recycling agency to ensure proper disposal.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for	B. Any 3 of the above

greening the campus are as follows:

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	[View File](#)
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**D. Any 1 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	[View File](#)

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software,	**D. Any 1 of the above**

mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

As the students belong to different socio economic, linguistic and communal backgrounds, the institution tries to provide them inclusive environment. Students belonging to weaker economic section are section are given scholarships,

free ships from government financial assistance and other help is given to them by the institution and the staff so that their academic progress does not get hampered. Physical facilities like providing uniforms, raincoats, umbrellas, text books, notebooks is given to them.

They are encouraged to participate in extracurricular and cocurricular activities students with outstanding performance are felicitated by giving cash prizes and certificate. Their performance is judged impartially and fairly to participate in Shivotsav and Yuva Mahotsav'. The institution tries to facilitate them of every step to ensure all-round development of the personalities having thrust on academic growth.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution tries to inculcate constitutional obligations like values, rights, duties and responsibilities of the citizens in various ways. The department of political science organizes the programmes like celebration of 'Indian constitution Day' on 26th Nov., Dr. Babasaheb Ambedkar birth and death anniversary guest lectures are organized to make aware rights, duties and responsibilities of citizens. Awareness campaigns on various social issues like traffic rules, environment, pandemic, registration of first time voters are organized code of conduct is prepared for the students and staff. The birth and death anniversaries of the great souls are celebrated to highlight social, cultural, economic, religions, national and professional values. In brief, the institution takes all efforts to turn students and staff into a responsible and ideal citizens.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code	C. Any 2 of the above

of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution has the tradition of celebrating and organizing national and International commemorative days, events and festivals. Similarly the birth and death anniversaries of great souls to commemorate their unmatchable contribution in building of nation. The intention behind it is to draw inspiration from their lives and deeds. The following days and events are celebrated and organized.

1) Celebration of Independence Day.

2) Teachers Day and college self-governing day.

3) International Literacy Day.

4) International Ozone Day.

5) Blood Donation camp.

6) Dr. S. R. Rangnathan Death Anniversary.

7) Mahatma Gandhi Birth Anniversary.

8) Road Safety week.

9) Indian constitution Day.

10) Dr. Babasaheb Ambedkar Death Anniversary.

11) Sant Gadge Baba Death Anniversary.

12) Dr. Panjabrao Deshmukh Birth Annivedsary.

13) Mahatma fule Birth Anniversary.

14) Swami Vivekananda Birth Anniversary and Nations Youth Day.

15) Celebration of Republic Day.

16) Mahatma Gandhi Death Anniversary.

17) Chhatrapati Shivaji Maharaj Birth Anniversary.

18) Sant Gandge Baba Death Anniversary.

19) Matrubhasha Day.

20) International Women's Day.

21) Forest Day.

22) Maharashtra Day etc.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**No File Uploaded**
Geo tagged photographs of some of the events	[View File](#)
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1) Title -

My Earth My Responsibility.

2) Goals:-

To get neat, clean and healthy environment is the right of everyone. Life lived in the lap of nature brings happiness, peace and ultimate health. Conditioning the human mind for the preservation of nature is one of the basic principles. To motivate and encourage people to preserve nature and environment, Social awareness is but must.

3) Context:-

As man cannot exist without nature, conservation of nature is the first and foremost duty of man. Air, water and soil pollution causes the problem of multiple diseases resulting in increasing complexities of life and low standard of living. Maximum problems of health can be dealt with living in the company of nature and assistance given by Mother Nature.

4) The Practice:-

The campaign 'My Earth My Responsibility' was launched by the institution in collaboration with a Grampanchayt, Jarud. A sum of Rs.11 thousand donated by the officiating principal in the form of financial assistance. Tree plantation was carried out at the location suggested by Grampanchayat. The land, not in use and used as garbage site was cleaned and plantation was done. The students, staff along with the villagers and office bearers of Grampanchayat contributed and set an example as one more step towards conservation of nature. It not only worked as Oxygen Park but also revealed a sense of gratitude in service of Mother Nature.

5. Evidence of success:-

The land which was not in use and causing threat to the health and hygiene of the people is how in use for noble social purpose. The awareness regarding preservation of nature is spread among the people. The villagers and the students practised their responsibility by promising to take care of the saplings.

6) Problems encountered and Resources required:-

In the beging some of the villagers were unwilling but later felt convinced. The financial aid was the major hurdle initially The fencing of land and Watering saplings was the next problem. Somehow the villagers and the local administration came forward to look after the saplings.

2) Title:-

Conservation of trees

2) Goals:-

To preserve nature to make healthy environment is our responsibility. It is one of the assets of the institutional academic atmosphere. It is also necessary to enhance the beautification and landscaping of the premises.

3) context:-

According to the theory of coexistence man is an integral part of nature. What lacks in man's life is present in nature abundantly. Hence, we must seek assistance of the nature in capital.

4) Practice:-

The plantation of trees was the routine activity of activity of NSS. The volunteers take the responsibility of watering and taking care of the saplings. They clean the land and dispose of the waste and ensure the growth of trees. In absence of the volunteers the college Staff took the responsibilities of the trees.

5) Evidence of Success:-

Now the grown up trees are contributing a lot to the landscape and beauty of the premises. It also adds greatly oxygen content keeping the atmosphere healthy. While in the midst of nature the students can concentrate on the business of academic pursuit.

6) Problems Encountered and Resources Required:-

Due to the spread of corona and subsequently continuous lockdown, the volunteers could not take care of the trees. But some of the staff members took it as a challenge and ensure the growth of the trees. Shortage of water was the another problem faced. But the arrangement of rain water harvesting came to rescue to make available the quantity of water required. It is because of good water management. we are able in ensuring the survival and growth of the trees.

File Description	Documents
Best practices in the Institutional web site	[View File](#)
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Goal mission and vision of the institution are already stated in the prospectus. The doctrine and objectives of the Founder president of the parent society, Dr. Panjabrao alias Bhausaheb Deshmukh is a source of inspiration and a guiding principle for us. As educational institutions are the lighthouses for the society we believe in positive and constructive role in career and character building of the young ones. As our stakeholders belong to the agrarian background, we are well aware of the requirements, needs and aspirations of the masses. With our abilities and limitations we are trying to meet the challenges of the modern world. With the help of good infrastructure and sufficient student support facilities we are marching ahead having mission of shaping young minds and personalities.

The college is situated at the foot of 'Satpuda Hill' ranges in the midst of orange orchards having rural background. The process of teaching and learning, in the lap of nature, is yielding good results. The infrastructural facilities like classrooms, staff rooms, seminar hall, and spacious library with reading room, administrative block, gym, NSS and IQAC office, Principal's chamber with antechamber, girl's common room are available on the campus. The academic needs are fulfilled by making available number of optional subjects. Highly competent faculties belonging to the same background as students have are eager to help students in multiple ways. The central library is specious and rich with books, magazines, journals, e-books and internet connection. The facility of diesel generator ensures uninterrupted power supply. The premises is under surveillance to ensure safety and to avoid any untoward incidents.

Indoor and outdoor sports facilities are also provided along with mechanized gym. The students are motivated to participate in events organized by the university and parent society. The students aspiring to join military and paramilitary forces take

advantage of these facilities.

As we believe in the all-round development of the students, multidimensional approach and efforts are but necessary. Along with academic activities cultural activities are also conducted on the campus giving exposure to the latent talents of the students. Weekly and special campus of NSS instill social responsibilities and awareness. The celebration of national days and birth and death anniversaries of great souls is a source of inspiration to root in spirit of sacrifice, dedication, patriotism, nationalism, humanism etc.

By providing incentives in the form of scholarships, free ships, concessions, the students belonging to lower socio-economic strata are helped. Physical facilities are also being provided from students Aid fund.

To sum up, the institution while keeping in mind its vision, priority and thrust leaves no stone unturned in serving society and nation as well by molding students into law abiding ideal citizens.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1) commencement of science faculty.

2) Installation of solar energy plant.

3) To increase number of publication by the faculties.

4) To increase the activities of subject association.

5) To gear up the cocurricular and extra-curricular activities.

6) To organize seminars and workshops for students.